



Hinckley & Bosworth  
Borough Council

*A Borough to be proud of*

Date: 10 June 2016

**To: Members of the Finance & Performance Scrutiny**

Mr KWP Lynch (Chairman)	Mrs H Smith
Mr PS Bessant	Miss DM Taylor
Mrs R Camamile	Mr P Wallace
Mr DS Cope	Mr HG Williams
Mrs J Kirby	

Copy to all other Members of the Council

(other recipients for information)

Dear member,

There will be a meeting of the **FINANCE & PERFORMANCE SCRUTINY** in the De Montfort Suite, Hinckley Hub on **MONDAY, 20 JUNE 2016 at 6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen  
Democratic Services Officer

## FINANCE & PERFORMANCE SCRUTINY - 20 JUNE 2016

### A G E N D A

1. APOLOGIES AND SUBSTITUTIONS

2. MINUTES OF PREVIOUS MEETING (Pages 1 - 2)

Members are asked to review the minutes of the last meeting of the Finance, Audit & Performance Committee, which has been superseded by this body.

3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES

To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.

4. DECLARATIONS OF INTEREST

To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**

5. QUESTIONS

To hear any questions received in accordance with Council Procedure Rule 10.

6. TENANT EVALUATION TEAM REVIEW PROJECTS (Pages 3 - 6)

Members are asked to comment on the review projects to be conducted by the Tenant Evaluation Team during 2016/17.

7. PERFORMANCE AND RISK MANAGEMENT FRAMEWORK END OF YEAR SUMMARY 2015/16 (Pages 7 - 20)

To provide members with the end of year 2015/16 outturn position for performance indicators, service improvement plans, corporate risks and service area risks.

8. REVENUE & CAPITAL OUTTURN 4TH QUARTER 2015/16 (Pages 21 - 40)

To inform members of the draft revenue and capital outturn at the year end of 2015/16.

9. FINANCE & PERFORMANCE SCRUTINY WORK PROGRAMME (Pages 41 - 44)

The draft work programme is attached. The programme of frontline service reviews will be considered by the Overview & Scrutiny chairs and added to the draft work programme for agreement at the next meeting.

10. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY

As raised under item 3.



This page is intentionally left blank

# Agenda Item 2

## HINCKLEY AND BOSWORTH BOROUGH COUNCIL

### FINANCE, AUDIT & PERFORMANCE COMMITTEE

21 MARCH 2016 AT 6.30 PM

PRESENT: Mrs R Camamile - Chairman  
Mr P Wallace – Vice-Chairman

Mr DS Cope, Mr KWP Lynch, Mrs H Smith (for Mr LJP O'Shea), Miss DM Taylor and Mr HG Williams

Also in attendance: Mr C Dickens, PricewaterhouseCoopers LLP; Mr A Sohal, Ernst & Young LLP

Officers in attendance: Ilyas Bham, Julie Kenny, Joseph Matharu, Rebecca Owen and Ashley Wilson

#### 447 APOLOGIES AND SUBSTITUTIONS

Apologies for absence were submitted on behalf of Councillor O'Shea, with the substitution of Councillor Smith authorised in accordance with Council Procedure Rule 4.

#### 448 MINUTES OF PREVIOUS MEETING

It was moved by Councillor Lynch, seconded by Councillor Cope and

RESOLVED – the minutes of the meeting held on 8 February 2016 be confirmed and signed by the Chairman.

Councillor Wallace entered the meeting at 6.32pm.

#### 449 DECLARATIONS OF INTEREST

No interests were declared at this stage.

#### 450 EXTERNAL AUDIT PLAN 2015-16

The External Auditor presented the Audit Plan for the year ending 31 March 2016. It was noted that there was a significant reduction in audit fees due to the setting of the scale of fees & charges. In response to a member's question, it was confirmed that the August 2016 target for completion of the audit should be met.

#### 451 INTERNAL AUDIT PROGRESS REPORT

The Committee received an audit progress report which updated on the finalised audits for Housing Repairs and Markets. It was noted that no high level risks had been identified, and only one medium risk in each area.

Attention was also drawn to the changes to the Internal Audit Plan, which had been agreed with management. It was also noted that the auditors would review recommendations of the previous internal auditor to ensure any outstanding were followed up.

#### 452 BUSINESS RATES AND POOLING UPDATE

Members received an update on business rates performance from 1 April to 31 December 2015 and pooling arrangements for 2016/17.

Councillor Williams arrived at 6.46pm.

453 SUNDRY DEBTS QUARTER 3 2015/16

Members were informed of the position in relation to sundry debts at 31 December 2015. It was noted that it was common for the level of debt to increase in-year, and that there were no reasons for concern. Members were reminded of the level of debt relating to homelessness, which it was not appropriate to pursue.

454 TREASURY MANAGEMENT TO 31 DECEMBER 2015

A report on the council's treasury management activity was presented and it was acknowledged that the authority had not borrowed to the maximum permitted. Members requested that the information contained in the appendix be summarised in the report in future on an exception basis to reduce paper.

455 REVENUE AND CAPITAL OUTTURN - QUARTER 3 2015/16

The committee received an update on the revenue and capital outturn at the end of the third quarter of 2015/16. It was noted that a small underspend was being forecast.

Members expressed concern about the small print in the appendices and asked if consideration could be given to presenting the information in a different way.

456 PERFORMANCE & RISK MANAGEMENT FRAMEWORK 2015/16 QUARTER 3 OUTTURN

Members received the performance and risk management framework position for the third quarter of 2015/16. It was highlighted that only nine indicators were not meeting the target, and there were seven that were currently benchmarked against other authorities. In relation to risk, it was reported that there were 13 net red risks.

A member drew attention to the reference on page 99 to the section 106 agreement for Barwell SUE and asked if had been completed. In response it was noted that it had not yet been completed, but the information would be updated in the next quarter's report.

457 WORK PROGRAMME

Dates of future meetings were discussed and it was noted that the calendar of meetings for 2016/17 would be agreed at the next Council as it had been revised to improve the reporting pathway and relationship between committees.

(The Meeting closed at 7.06 pm)

---

CHAIRMAN



## FINANCE AND PERFORMANCE SCRUTINY – 20 JUNE 2016

### TENANT EVALUATION TEAM REVIEW PROJECTS REPORT OF DEPUTY CHIEF EXECUTIVE (COMMUNITY DIRECTION)

#### WARDS AFFECTED: ALL WARDS

---

#### 1. PURPOSE OF REPORT

- 1.1 To provide background on tenant regulation and to seek comment from the Finance and Performance Scrutiny on the review projects to be conducted by the Tenant Evaluation Team during 2016/17.

#### 2. RECOMMENDATION

The Finance and Performance Scrutiny

- 2.1 Reviews and comment on the proposed areas for evaluation by the Tenant Evaluation Team outlined in 4.2 and 4.3.

#### 3. BACKGROUND TO THE REPORT

- 3.1 Under the Housing and Regeneration Act 2008 (as amended by the Localism Act 2011), responsibility for social housing regulation passed to the Homes and Communities Agency (HCA) Regulation Committee from 1st April 2012. Prior to 1st April 2012, the regulator was the Tenant Services Authority.
- 3.2 Tenant Involvement and Empowerment is one of the consumer standards set out in the Regulatory Framework for Social Housing in England clearly stating that registered providers shall ensure that tenants are given a wide range of opportunities to influence and be involved in the scrutiny of their landlord's performance and the making of recommendations to their landlord about how performance might be improved.
- 3.3 Housing providers' boards and Councillors are responsible for ensuring their organisation meets the consumer standards. The regulator's role is limited to setting the consumer standards and intervening only where failure of the standard could lead to risk of serious harm to tenants (the 'serious detriment test')
- 3.4 The co-regulatory principles underpin the regulatory approach. One of the key principles of co-regulation is that tenants should have opportunities to shape service delivery and to hold the responsible boards and Councillors to account.
- 3.5 A Tenant Scrutiny Panel is one function that would enable the council to meet the regulatory standards set out above. At a Tenant Scrutiny workshop held in September 2012 tenants confirmed that a Tenant Scrutiny Panel is their preferred choice. In discussion with tenants the name of the Tenant Scrutiny Panel was changed to the Tenant Evaluation team.
- 3.6 The Tenant Evaluation team was appointed in December 2013, following endorsement of the project by the Council Executive in January 2013. The team is tasked with evaluating HRA council house services and conducting reviews to recommend improvements. Agreement for the project included the need for Executive endorsement of proposed projects.

- 3.7 The Resident Involvement Strategy 2015-18, approved by the Council in September 2015, also sets out plans to enable residents to get actively involved in improving and developing high quality housing services by providing opportunities for them to scrutinise and inspect services.
- 3.8 Following recruitment and training, the Tenant Evaluation team completed a pilot project on methods of obtaining customer satisfaction by the repairs team in December 2015. The group made a series of recommendations, and an action plan has been approved with Managers. The Tenant Evaluation team comprises eight tenant members supported by the Resident Involvement Officer who acts as the liaison officer for the project.
4. PROPOSED REVIEWS FOR 2016/17
- 4.1 The Tenant Evaluation team are proposing two reviews for this period. The first is to look at why Sheltered Housing takes longer to let than other properties. The second is to investigate the number of return visits for repairs jobs conducted by the in-house team.
- 4.2 The review of sheltered housing re-let times will take place from June-December 2016 and will include:  
A scheme by scheme analysis to identify specific and common issues;  
Consideration of marketing and advertising opportunities;  
Consideration of financial criteria;  
Consideration of allocations criteria.
- 4.3 An investigation into return visits for jobs completed by the in-house team will take place from December 2016-April 2017. It will include:  
Consideration of current performance relating to Right First Time and First time fix.  
An analysis of the number of return visits made after a job has been signed off.  
Investigate the reasons for these return visits and identify opportunities for reducing these, if relevant.
- 4.4 A more detailed scope for both of the above projects will be agreed with the relevant Managers before the project is taken forward. This will ensure that staff are able to consider the requirements for the project and ensure that the relevant information and staff time can be allocated.
- 4.5 The Finance and Performance Scrutiny are asked to consider and comment on the proposed projects prior to Executive sign off.
5. FINANCIAL IMPLICATIONS (TF)
- 5.1 All costs for this project will be met by existing budgets.
6. LEGAL IMPLICATIONS (AR)
- 6.1 As set out above regulation is governed by the Homes Community Agency in accordance with the statutory powers granted within the Housing and Regeneration Act 2008 ("the Act").
- 6.2 The regulatory and enforcement powers are set out within the Act and can only be exercised if there are reasonable grounds to suspect that the failure has resulted in a serious detriment to tenants and potential tenants; or there is significant risk, that if no action is taken by the Homes Community Agency, the failure will result in a serious detriment to the tenants or potential tenants.



6.3 The legal test within 5.2 is what is known as the 'serious detriment test' and requires a high burden in order to justify regulatory intervention.

6.4 The enforcement powers granted to the Homes Community Agency includes the awarding of financial compensation to aggrieved parties.

7. CORPORATE PLAN IMPLICATIONS

7.1 The work of the Evaluation Team supports the following corporate aims:

**Empowering communities  
Providing value for money and pro-active services**

8. CONSULTATION

8.1 Members of Together for Tenants and Repairs Working Group  
Executive Member Housing Community Safety & Partnerships  
Team Managers – Housing Community Safety & Partnerships, Housing Repairs.

9. KNOWING YOUR COMMUNITY – EQUALITY AND RURAL IMPLICATIONS

The Evaluation team works for the benefit of all individual tenants and residents and strives to ensure that no group or individual will be disadvantaged as a consequence of its activities. Positions were advertised in a mail-out to all tenants and the meetings are held in the evening and ensure disabled access. Adjustments are made where necessary to enable participation. Questions regarding equality and diversity are asked at interview and members are required to sign a Equality and Diversity commitment and undertake training.

10. CORPORATE IMPLICATIONS

Recommendations arising from the Evaluation Team, if endorsed, may require a reconfiguration of existing resources, and/or additional resources.

---

Background papers: Evaluation Team Pilot report  
COB report of 29<sup>th</sup> March and minutes  
Evaluation Team terms of reference  
Resident Involvement Strategy 2015-18

Contact Officer: Clive Taylor – 01455 255890  
Executive Member: Councillor Chris Boothby

This page is intentionally left blank



## FINANCE & PERFORMANCE SCRUTINY - 20 JUNE 2016

### PERFORMANCE & RISK MANAGEMENT FRAMEWORK 2015/16

#### END OF YEAR SUMMARY FOR 2015/16

#### REPORT OF DEPUTY CHIEF EXECUTIVE (CORPORATE DIRECTION)

### WARDS AFFECTED: ALL WARDS

---

#### 1. PURPOSE OF REPORT

- 1.1 To provide the Finance & Performance Scrutiny with the end of year 2015/16 outturn position for :
- Performance Indicators including available benchmarking
  - Service Improvement Plans
  - Corporate risks
  - Service area risks

#### 2. RECOMMENDATION

- 2.1 Note the end of year (2015/16) position for items listed at 1.1 above
- 2.2 Recommend any actions that should be taken to improve performance on indicators that failed to meet target
- 2.3 Recommend any actions that should be taken to address Service Improvement Plan actions that did not meet their target dates
- 2.4 Review risks that pose the most significant threat to the Council's objectives and priorities (red risks)

#### 3. BACKGROUND TO THE REPORT

- 3.1 Hinckley and Bosworth Borough Council provide a wide range of services that are delivered to the community and set strategic aims that help focus on priorities in order to deliver the vision: "**A Borough to be proud of**".

This is achieved by managing performance in the following ways:

- On a daily basis within each section
  - On a monthly basis within each service area
  - On a quarterly basis through the council's decision-making process
  - On an annual basis through the production of the council's "Corporate Plan"
- 3.2 The Council's performance is monitored through Service Improvement Plans and includes performance indicators which are measurable. These are set by the Council to show how well local priorities and objectives are being met.
- 3.3 Inherent in the corporate aims and outcomes are "risks" that create uncertainty. The Council recognises it has a duty to manage these risks in a structured way to help ensure delivery of priorities and to provide value for money services. The Council has a Risk Management Strategy which sets out the framework for the monitoring and management of risks.
- 3.4 Performance and risk management is embedded into all the Council's business activities in a structured and consistent manner. All Service Improvement Plans which

include Performance Indicators and Risks are held and managed on the Council's performance management system: TEN

4. OVERALL SUMMARY FOR 2015/16

4.1 Performance Indicators - for the financial year (2015/16). There were **seventy four** performance indicators that measured and monitored performance across council services.

Out of these seventy four indicators, **twenty one** missed their target. These are detailed below:

Indicator	2015/16 target	2015/16 actual	Comments
Corporate Governance: LCUS1b. Customer services lost calls	15.00%	19.99%	Due to annual billing and the introduction of a new garden waste service the percentage of lost calls increased from 10.16% last month to 19.99%. Customer Services continue to try and resolve up to 70% of calls at first point of contact and this approach impacts on both average wait time and lost calls. Following customer feedback, we introduced an initial holding message that advises customers of their position in the queue allowing them to make a decision on whether to hold for their call to be answered or to call back later.
Corporate Governance: LCUS3. Customer services person sees customer within 10 minutes	80.00%	77.80%	The time taken to serve customers on the POD's continues to rise slightly month by month as the level of support required by customers continues to increase. All visitors are seen at Meet and Greet on arrival and only customers needing assistance are issued tickets to see an advisor. Satisfaction results continue to support customers are happy to wait for the service provided.
Housing Repairs: LHS2. Percent of priority 2 works completed on time	100.00%	98.28%	Since the reduction made to the number of priority 2 jobs completed out of target by 58% in November, we have continued to improve this service by reducing it even further. In November 6 jobs were completed out of target, and in January, February and March no Priority 2 jobs were completed out of target.

Indicator	2015/16 target	2015/16 actual	Comments
Cultural Services: SAP16. VFM based on attendances - Sport & Physical Activity Commissioning Plan	8.68	9.19	Satisfied with the year end VFM output for S&PA Commissioning. Slightly higher than predicted due to two projects with challenging targeted people, ie Fit Buddys
Cultural Services: CS4. Increase footfall at Hinckley Leisure Centre	610,000	450,847	The footfall target set at the beginning of the monitoring period was overly ambitious. The transition to the new facility had an impact on user numbers
Cultural Services: BV119a. Resident satisfaction with sports & leisure facilities	81%	77%	Target missed mostly because of low satisfaction levels from residents in the wards: - Barlestone, Nailstone & Osbaston - Markfield, Stanton & Field Head - Ratby Bagworth & Thornton - Twycross & Witherley with Sheepy
Street scene: BV86. Cost of household waste collection	£30.00	£36.00	The increase is due to a reduction in recycling credit income from Leicestershire County Council 350k & increased Palm recycling charges 160k
Street scene: R&R1a. Number of justified missed bins	900	982	End of year performance was within 15% of target and noting that the target of 900 was a "stretch" target and 982 misses out of annual collections of 3.7M collections is low at 0.03%. Target revised for 2016/17 as agreed at Joint Boards Q3 review meeting.
Street scene: BV89. Resident satisfaction with street cleanliness	84%	81%	Slight drop in satisfaction across most wards has resulted in not quite hitting this year's target. Residents from the following wards however were more satisfied than the overall average of both this survey and the previous survey: - Barlestone, Nailstone & Osbaston - Cadeby, Carlton & M. Bosworth - Groby - Markfield, Stanton & Field Head
Street scene: BV90a. Resident satisfaction with waste collection	92%	91%	Target missed by 1%. Residents from the following wards were not as satisfied as the overall average: - Ambien - Barlestone, Nailstone & Osbaston - Burbage, St Catherines & Lash Hill - Hinckley Trinity - Newbold Verdon with Desford & Peckleton - Ratby Bagworth & Thornton
Corporate Governance: BV16a. % of employees with a disability	4.00%	2.70%	Reduced establishment and employee turnover now 11 employees out of 412 with a disability. Target to be reviewed for 2016/17

Indicator	2015/16 target	2015/16 actual	Comments
Street Scene: NI191 – Residual Household waste per household	405	428.55	Outturn is estimated (confirmed data awaited) at slightly lower than the 2014/15 outturn of 431kg/ph but higher than target of 405 kg/ph (which was reflective of a downward trend in residual waste between 2013/14 and 2014/15). Performance is predicted to be marginally better than 2014/15 with residual waste stabilising nationally in view of increasing economic activity rather than continuing to decline."
Street Scene: NI192 - Household waste sent for reuse, recycling & composting	54.00%	52.00%	End of year audited data will not be available until November 2016. Indicative figures received up until December, indicate end of year performance will be comparable to 2014/15 at 52%. The target for 2016/17 will be revised in view of the amendments made to the garden waste collection service
Revs & Bens: LRBP1. Council tax - in year collection rate	98.10%	97.70%	Following implementation of new staffing structure focus has been on training staff in their new generic roles. In addition a review has taken place on debt enforcement routines to automate certain activities and work on this is ongoing. From April 2016 issue of recovery documentation has been brought forward so this should see an improvement in the collection rate moving forward.
Revs & Bens: LRBP7. Housing Benefit overpayments collection rate	38.00%	36.55%	
Street Scene: LI195 Assessment of street cleaning surveys	498	574	Q4: Slight decrease in cleansing standards within some sites across our rural villages. Sites monitored first week and last week of the quarter. Drop in standards mainly due to reduced numbers of staff working in these areas, during this quarter the Clean Neighbourhood Officer left the authority. This issue has now been rectified, a new officer will be starting in May and cleansing standards will improve.
Planning: LCD61. B.C.Plans determined & returned within 5 weeks/2 months	90.00%	96.97%	The target for assessing these building regulations applications has been set at a high level given the need to be competitive with private sector Inspectors. A very small number of applications missed the 5-weeks / 2-months target during 2015/16 resulting in a modest dip to 96.97%"
Planning: NI157b. Processing of Planning apps - minor	80%	76.05%	The service has seen a high turnover of staff during 2015/16. This has accounted for some applications being determined out of time that would have otherwise have been processed quicker. Steps to address this are being taken for 2016/17."
Indicator	2015/16 target	2015/16 actual	Comments

Planning: NI157c. Processing of Planning apps – other	85%	84.37%		A challenging target of 85% was set for 2015/16 – 5% higher than the national target. The service came within a small number of application of achieving this target despite a high turnover of professional planning staff during the year
Housing: LHS213. Housing advice, preventing homelessness	700	689		There were a total of 78 presentations in March 2016. 49 cases were prevented and 29 were not prevented. Plus 159 DHP figure.
Finance: LI009 Debt over 90 days old as a % of aged debt	25.00%	34.90%		LCC held back payment of £70k over 90 days. There is VAT of £79.3k that has been provided for but not written off, but need to be written off. When these two large amounts are adjusted for, the performance is 23.3%.

Two PI's are still to be reported on:

- NI185 CO2 reduction from local authority operations
- EM7 Service charges recovery from commercial estate (excl' Atkins)

4.1 Benchmarking indicators - As part of an East Midlands Performance Benchmark group initiative there are now **seven** indicators which can be compared against other district councils. The group is currently working to agree additional indicators to benchmark. The table below shows the latest status for the period Sep to Dec 2015/16 of agreed indicators against all (participating) district councils.

Indicator	No of district councils	Median	HBBC actual	HBBC rank	HBBC quartile	Direction of travel
Residual household waste per household	80	118 kg	105 kg	20	Top quartile	
Percentage of household waste sent for reuse, recycling and composting	81	46.30%	52.1%	20	Top quartile	
Average number of working days lost to sickness absence per FTE	96	2.3	2.1	35	2 <sup>nd</sup> quartile	
Number of formal complaints received per 10,000 population	98	3.74	1.76	19	Top quartile	
Number of fly tipping incidents per 1000 population	71	1.73	1.14	21	2 <sup>nd</sup> quartile	
Number of fly tipping enforcements per 1000 population	53	0.33	0.05	14	Top quartile	
Number of unique website visitors as % of population	64	76	79	31	2 <sup>nd</sup> quartile	

Note: the returns in the above table are provisional figures entered by councils onto the LG Inform site for benchmarking purposes.

4.2 Service Improvements Plans - In total for 2015/16 there were **three hundred and seventy three** Service Improvement Plans across all council services.

As agreed with Joint Boards, for 2015/16, only those Service Improvement Plans with a “**Corporate Impact**” (i.e not business as usual) were monitored by the Joint Boards. Of the three hundred and seventy three plans, **one hundred and sixty six** were flagged as having a “**Corporate impact**”.

Of these, one hundred and sixty six, **nineteen** Service Improvement Plans were highlighted (snapshot 30 April 2016) by service managers/lead officers as slipping from their original intended target date/s. These are detailed below along with explanations on progress:

SIP Action	Progress	Original target date/s
Consider the requirements for set up of a dedicated counter fraud team or sharing resourced with Leicester City Council. ( <i>Revs &amp; Bens</i> )	The counter fraud team is being established, with the final details of the level of information to share and on what basis still being finalised. Decision now not likely to May 2016. "	September 2015
Implement the Civica budget monitoring module and associated upgrade to web based browser by August 2015. Ensure all budget holders are fully trained in operating new system. ( <i>Finance</i> )	Testing now completed. Budget holders being assigned to new system and updated budget monitoring reports being created. System will be live for q1 in 2016/17	August 2015
Bringing the enforcement "Compliance Stage" in-house (IRRV recommendation) ( <i>Revs &amp; Bens</i> )	To be carried forward into 2016/17. This project has implications on how the partnership deals with serious arrears cases, the current structure and available resources. This project will now be considered not as a stand alone project, but as part of a revenue stream for the partnership and an opportunity for income generation	March 2016
Establish a single employer for the Partnership (IRRV recommendation) ( <i>Revs &amp; Bens</i> )	To be carried forward to 2016/17. This project wasn't able to progress at the request of partners. Significant input from each of the partners legal and HR and finance teams is required to prepare an initial business case and then a decision around feasibility to be taken by Management Board with ratification from Joint Committee	March 2016
Develop Modern.Gov to include rollout of workflows for reports ( <i>Corporate Governance</i> )	Work delayed due to other ongoing project re decision making structure To be carried over to 2016/17	December 2015
SIP action	Progress	Original target date/s
Implementation of Mobile Communications for visiting officers(IRRV recommendation) ( <i>Revs &amp; Bens</i> )	Project deferred to 2016/17 to enable new visiting/inspection team to bed down and align our procedures and processes. Project will now commence from April 2016. From April 2016 we will be working with our key software supplier to implement the mobile solution for both council tax and non-domestic	July 2015



	rates. This will cover inspections existing properties as well as newly constructed properties.	
Introduce common terms and conditions across the Partnership (IRRV recommendation) (Revs & Bens)	This links in with Single Employer project. This project will continue to 2016/17.	March 2016
SC05_Contract Go Live [4/16] (ICT)	On-going contract negotiations have delayed transition and go-live. Progress is now being made and it is expected that the new contract will start in Aug 2016 following a three month transition. (PL)	April 2016
TCA01_Melton Citrix Implementation (ICT)	The project has been delayed due to technical issues with migrating software and capacity issues with the MBC wifi system. It has been agreed with MBC that the wifi system will be replaced before progressing with Citrix. (PL)	March 2016
Update SLA between Partnership and customer services (IRRV recommendation) (Revs & Bens)	Project will continue into 2016/17. There are a number of areas within the SLA that require updating/amending because of the changes bought about by the structural review, together with ongoing process reviews. Some of the outputs from other projects (single employer) may also impact and need to be factored in. Given impact that the changes will have on the respective customers services team extensive consultation is required; once agreed all 3 LA's will be asked to sign up	August 2015
Green Space Delivery Plan, Year 15/16 three key projects at Argents Mead, Preston Rd and Granville Rd POS's (Street Scene)	Argents Mead play area delays due to agreement on new location with leisure centre provider. Preston Road delays due to inclement weather hindering soft landscaping works. Hard landscaping and play equipment installation complete and play area officially opened 24 <sup>th</sup> March 16 Granville Road Rec delayed due to delays in equipment being delivered. Installation planned for May 2016 .	March 2016

SIP action	Progress	Target date/s
Develop and support CCTV system, including major upgrade to cameras (Cultural Services)	Technology Solutions working on the installation of new CCTV cameras with completion for end of May. Unfortunately the contractor has had to wait for delivery of the Wi-Fi equipment needed for the CCTV project, as it is being made to order. Therefore there has been a delay. Works are on going with power being installed where needed, a new column installed in Argents Mead and other	Summer 2015

	associated works. All other equipment delivered ready to go, but the Wi-Fi needs to be installed first. We will be linking the Control Room with the new Crescent Development using the Wi-Fi and this will be done first as it will be the main link to all cameras.	
Development of CSP e- update for local voluntary organisations, members and parishes etc <i>(Housing)</i>	This is currently in draft and awaiting approval from Blaby District Council who are our strategic community safety partners	July 2015
Investigate external funding opportunities and deliver ECO, Green deal and externally funded projects which reduce domestic energy usage. <i>(Housing)</i>	Due to change of Government policy the contract for PV install has been delayed by the funders. New contracts have now been submitted for consultation. A meeting has been held with the new funders and installers to re negotiate the terms of the contract. This action will carry forward into 16/17.	March 2016
Investigate viability of food waste collection with Leicestershire waste partnership <i>(Street Scene)</i>	No progress. Partnership and DCX have agreed this cannot be finalised until dry credits issues resolved. Will be carried forward to next SIP	March 2016
Develop marketing strategy for Building Control to increase application income <i>(Planning)</i>	Obtaining guidance from LABC National Marketing Officer, to enable creation of localised document. Service Improvement carried forward to 2016/17.	September 2015
Develop services delivered to HBBC Leaseholders, ensuring they are efficient and more co-ordinated, and Provide opportunities for leaseholders to influence the services they receive. <i>(Housing)</i>	Leaseholder surveys created and sent out in Q4 - this action will be carried forward into 2016/17 to analyse results and develop services.	March 2016
Produce quarterly newsletter for Planning service <i>(Planning)</i>	This has been delayed as a result of Planning restructure. Service Improvement carried forward to 2016/17.	August 2015
Review of S215 (untidy land) processes <i>(Planning)</i>	This service improvement has been carried forward to 2016/17.	December 2015

4.3 Corporate/Strategic risks - There were a total of **thirty** risks on the Corporate Risk Register as at the end of March 2016). Of these, **eight** had a high (red) net risk level and these are detailed below.

Red risks are those that have been identified as posing the most significant threat and are reviewed on a monthly basis to ensure actions are adopted to reduce the likelihood of the risk happening and/or reduce the level of impact the risk poses.

Risk	Review commentary	Last review
S.14 - Dealing with numerous Public Enquiries	The Appeal performance of the Council is good with the majority of Appeals over the last year being dismissed. However, there continues to be issues regarding overturns on some key housing schemes and there are some key Public Inquiries scheduled for some major housing applications.	April 2016

S.15 - Failure to successfully adopt & deliver LDF	The consultation on the Inspectors report has been undertaken. A final report from the Inspector is awaited and subject to receipt, a report recommending sign off of the DPD Allocations document is programmed for July 2016 Council.	April 2016
S.30 - Review by the Equalities Commission for Human Rights of disability issues	The Council's S23 Agreement has been discharged. The Council is working in collaboration with other partners within Leicestershire to support EHRC national follow-up to 'Hidden in Plain Sight'. This is being led by the County Council.	April 2016
S.34 - Safeguarding of vulnerable adults, children & young people	Risk remains high due the number of referrals being received by Designated Safeguarding Officers. There has been an increase in threats of suicide.	April 2016
S.37 - Non delivery of capital projects which are interdependent	The restrictions in funding new capital projects remains. For the HRA the position is that the council continue with current schemes only. Due to the governments rent reductions policy no additional affordable housing works will be committed at this stage. In addition, consideration is being given to a revised business plan for the operations of the wholly owned company to and the Council who will need to provide funding to the company. This will be under constant review and it is intended that a report is taken to Council by November 2016. This plan for the company will however be heavily dependent upon approved borrowing by the Company from the Council with some equity funding. This review and the desire to keep borrowing levels low may restrict the viability and future of the company.	April 2016

Risk	Review commentary	Last review
S.43 - Leicestershire County Council budget cuts	LCC have given notice of withdrawal of green recycling credits from 2015/16. This impacts HBBC budgets by taking away income of around £320K which has now been planned for in the Council's MTFS and budget for 2015/16. LCC also announced that their financial position has worsened so it is likely that they will also remove dry recycling credits from 2017/18. This has been included in the revised MTFS agreed on the 18 February 2016, with a further £470 loss of income. In addition, as LCC position worsens to a budget gap of £130m with some savings not yet identified there is a likelihood that their further decisions on budget reductions will continue to have an on going impact on Leicestershire District council's budgets. Part of HBBC response to the pressures faced has been to increase Council Tax by £5 and introduced a £24 charges for Green waste for 2016/17 and beyond. 2016/17 is in balance generating a surplus to be placed in reserves. Due to these changes the MTFS now shows that the council are staying within the 10% minimum balances, but with underlying pressure still evidence in the longer	April 2016
S.45 - Council does not	Leicestershire Transformation Bid successful. Ashley Wilson now working with Leicester City (accountable body) and the	April 2016

prevent or detect fraudulent activities	Leicestershire revenues and Benefits Partnership to set up a counter fraud service. Progress has been made, but final processes for sharing information and what the outputs will be to be finalised. Should be in place for early 2016/17. Review of Whistle blowing Policy complete. This revealed a lack of understanding of process to follow. Chief Executive has included a clarification note in the Monthly Newsletter. Taken appropriate action to inform members of staff and elected Members	
S.46 - Construction of Hinckley Leisure Centre	£12.5m has been spent to date. The construction programme and budget are on track. Regular reports on risks are shared with Project Board. Completion is due late April with the new facility opening in early May 2016.	April 2016

4.3.1 As part of the quarterly review of the Strategic Risk Register:

- No new risks have been added
- No existing risks have increased (worsened) in rating
- Seven risks have decreased (improved) in rating - red to amber
  - S.01 Failure to focus on priorities and initiatives
  - S.06 Failure to implement the Town Centre Plan
  - S.11 Failure to deliver the Medium Term Financial Strategy
  - S.12 - Insufficient Business Continuity Management (including Disaster recovery) arrangements
  - S.22 - Failure of County Council Support/ engagement for the Local Strategic Partnership
  - S.25 Failure to provide a fit for purpose leisure centre
  - S.33 Mira RGF fund
- No risks have been closed

4.4 Service area risks - There were a total of **ninety one** risks (as at end March 2016) across all service areas which are kept on individual service area risk registers. Of these, **twelve** had a high net risk level (red risks). These are all detailed below:

Risk	Review commentary	Last review
DLS.19 – Recruitment & retention of staff ( <i>Planning</i> )	Planning re-structure almost complete, creating a new team/management structure for the service. Vacant posts either being recruited or cover being provided by consultants. Career grade options being considered Summer 2016.	April 2016
DLS.42 - Meet the need of Gypsy and Travellers in the borough ( <i>Planning</i> )	The council is in a strong position, having approved a lot of applications for gypsies and Traveller pitches over recent years. An Gypsy and Traveller Needs Assessment is currently being updated and will be presented to Planning Policy Member Working Group in May 2016.	April 2016
DLS.44 - Five year housing land supply ( <i>Planning</i> )	The council has a strong 5-year housing land supply at year end. Discussions are underway in relation to strategic housing sites to ensure these are delivered as quickly as possible. The continued delayed submission of the planning application for Earl Shilton SUE is an on-going concern although monthly progress meetings now take place to address outstanding issues (e.g. viability and land ownership).	April 2016
DLS.46 - Ability to recruit vacant post ( <i>Planning</i> )	Recruitment to the vacant Building Control Surveyor post completed January 2016. Whilst we appointed we only had one applicant which further highlights the skills shortage in the market and the danger to the service should we be unable to recruit in a timely manner if and when the need arises.	April 2016
DLS.47 - Reputation of Building Control Service ( <i>Planning</i> )	The growing business of the Building Control Section means we are running at full capacity, in times of sickness, leave and vacant positions, this can substantially affect our ability to respond to our customers needs in a timely and appropriate manner. As our services can be sort from an outside Approved Inspector if they are able to react in a more timely manner than ourselves this can result in damage to our current excellent reputation. Risk DLS.47 can also affect this in times where we are unable to recruit suitable staff.	April 2016
DLS.48 - Loss of work to Approved Inspectors ( <i>Planning</i> )	Whilst we maintain an above the national average market share, the market of Approved Inspectors continues to grow. Whilst we continue to market ourselves and compete effectively against them, the risk of competition and loss of work exists.	April 2016
HCS.84 - Ending of funding for the DA Children's worker ( <i>Housing</i> )	Work with partners to influence commissioning decisions around this work. PCC bids submitted to support continuation of service. Bids sourced and service in place for 2016-17.	April 2016
HCS.86 - Private rented sector becoming more expensive resulting in increased demand for housing options/council accommodation ( <i>Housing</i> )	Currently carrying out a feasibility study to look at the options around creating a social lettings agent.	April 2016

Risk	Review commentary	Last review
HCS.87 - PCC Commissioning uncertainties ( <i>Housing</i> )	Robust response to current consultation. Work closely with the PCC's office and partners to ensure effective commissioning decisions. PCC bids for 2016-17 approved. Uncertainty of funding 2017-18 due to PCC Elections.	April 2016
HCS.88 - Impact of police changes resulting in increase demand for ASB services ( <i>Housing</i> )	Continual effective partnership working to ensure assistance from partners. Consideration of not dealing with particular lower level issues	April 2016
HCS.91 - Central government housing proposals, including the 1% rent reduction ( <i>Housing</i> )	Refresh of the HRA Investment Strategy taking place to identify impacts and consider options. Flag up impacts and capacity issues at earliest opportunity. Ensure officers are appropriately trained	April 2016
SS.37 – external funding ( <i>Street scene</i> )	Response submitted to LCC consultation. LCC will advise change to system in September 2016.	April 2016

4.4.1 As part of the quarterly review of the service risk registers:

- No new risks have been added
- One existing risk has increased (worsened) in rating - green to amber
  - PHR.05 Staffing levels (*Housing Repairs*)
- Two existing risks has decreased (improved) in rating - red to amber
  - HCS.85 Reduction in supported accommodation/hostel spaces due to county council commissioning (*Housing*)
  - HCS.90 Impact of agencies reducing their services (*Housing*)
- No risks have been closed

5. FINANCIAL IMPLICATIONS [AW]

None arising directly from this report.

6. LEGAL IMPLICATIONS [MR]

None arising directly from this report

7. CORPORATE PLAN IMPLICATIONS

The report provides an update on the achievement of the Council's vision and revised Corporate Plan 2013 - 2016. The issues covered in this report relate to, and support the achievement of all the Council's Strategic Aims:

- Creating a vibrant place to work and live
- Empowering communities
- Supporting individuals
- Providing value for money and pro-active services

7. CONSULTATION

Each service area has contributed information to the report and the performance outturn information is available on the council's performance and risk management system TEN.

8. RISK IMPLICATIONS

It is the Council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

This report summarizes all risks, strategic and operational (SIP) and therefore considers the risk implications with regards to the Corporate Plan.

9. KNOWING YOUR COMMUNITY – EQUALITY AND RURAL IMPLICATIONS

Equality and Rural implications are considered as part of the implementation of the Corporate Plan 2013-16.

10. CORPORATE IMPLICATIONS

All

---

Background papers: TEN reports

Contact Officer: Cal Bellavia ☎5795

Executive Member: Cllr M Surtees

This page is intentionally left blank





**FINANCE AND PERFORMANCE COMMITTEE –  
20<sup>TH</sup> JUNE 2016**

**REVENUE AND CAPITAL OUTTURN – 4<sup>TH</sup> QUARTER 2015/16  
REPORT OF INTERIM HEAD OF FINANCE (S151 OFFICER)**

**1. PURPOSE OF REPORT**

1.1 To inform members of the draft revenue and capital outturn at the fourth year end of 2015/16

**2. RECOMMENDATION**

2.1 That the committee notes the report

**3. BACKGROUND TO THE REPORT**

3.1 Attached to this report is the draft provision outturn high level summary and the monthly outturn reports including the following information for the quarter ending 31<sup>st</sup> March 2016:

- General Fund budget monitoring summary
- General Fund detailed variance analysis
- Capital Programme outturn by scheme
- Outturn position for the Housing Revenue and Housing Repairs accounts

General Fund

3.1 A summary of the provisional outturn is provided below:

	<b>Original</b>	<b>Latest</b>	<b>Provisional</b>
	<b>Estimate</b>	<b>Estimate</b>	<b>Out Turn</b>
	<b>2015/16</b>	<b>2015/16</b>	<b>2015/16</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Central Services	2,990,531	3,379,363	1,919,641
Leisure & Environment	6,488,829	6,868,752	6,782,712
Housing (GF)	901,744	1,023,950	966,565
Planning	1,629,340	1,997,525	2,758,513
Direct Services Organisation	-176,410	-176,410	-168,410
Further Savings Identified in Year	0	-1,340,000	0
<b>Total Service Expenditure</b>	<b>11,834,034</b>	<b>11,753,180</b>	<b>12,259,020</b>
Special Expenses brought down	-618,360	-641,360	-646,403
Capital Accounting Adjustment	-1,360,840	-1,360,840	-2,630,845
Revenue Contributions to Capital		-20000	48,656
External Interest Paid /(Received)	4,100	4,100	14,100
IAS 19 Adjustment	-129,980	-129,980	-567,708
Unfunded benefits and curtailments			85,000
Transfer to / (from) Pension Reserve	3,880	3,880	3,880
Transfer to / (from) carry forwards		-126,682	104,831
Transfer to / (from) unapplied grants		-301,352	-52,487
Transfer to Reserves	667,000	1,352,000	1,538,000
Use of Reserves	-890,951	-973,507	-740,764

Transfer (from) / to General Balances	159,456	128,900	253,059
<b>HBBC Budget Requirement</b>	<b>9,668,339</b>	<b>9,688,339</b>	<b>9,668,339</b>

- 3.2.1 When the budget was approved by Council in February 2015 it was anticipated that £159,456 would be taken to General Fund balances and a net £188,634 transferred from earmarked reserves. Since that date, the budget has been increased by £565,217, representing supplementary budgets that have been approved in line with financial procedures rules.
- 3.3 In July 2015 Council approved that £100,128 of unspent budgets from 2014/15 could be carried forward to 2015/16. These were included in the 3<sup>rd</sup> quarter outturn report.
- 3.4 Explanations for variances against both profiled budget and estimated outturn have been detailed in the monthly outturn reports appended. The major service variations in excess of £50,000 have be summarised as follows:

	Timing Differences	Outturn variances	Explanation
		<b>£000's Under spend/(Overspend)</b>	
General Grants		629	The Council has been awarded a "section 31 grant" in 2014/15 and 2015/16 to reimburse the cost of offering a number of business rate exemptions. The level of this grant that may be retained depends on the business rates outturn at 31 <sup>st</sup> March each year. Therefore in in order to be prudent, this income is placed into the Business Rates reserve pending any notification.
Council Tax/NNDR		144	This is due to a reduction in HBBC contribution paid to the Revenues & Benefits Partnership as a result of partnership restructure (49k) and a carryforward on Computer Software & Maintenance budget (£71k).
Elections		58	Savings on the cost of borough elections
Rent allowances		(78)	Net additional expenditure on benefits. The timing difference is due to repayment of benefits subsidy.
Recycling		101	Mainly Kerbside recycling savings (£76k).
Homelessness		91	Mainly due to underspend in salary costs and underspend private landlords and housing associations.
Corporate Management		487	Mainly underspends on restructure costs (£222k), with additional savings on the property company (£60k) and Vat savings on Greenfields site (£118k) and an under spend on pension costs for Employees Added Years, which is funded via movements on reserves (£82k).

Local land charges		132	Additional grant income for new burdens
Sports development		52	Savings on salaries and externally funded projects.
Street Cleansing		69	Mainly due to additional income from bulky item collections, vehicle leasing savings, and additional streets variation income.
Car Park income		54	Mainly additional income from Britannia Car Park, pay and display income and season ticket sales.
Planning Policy		480	Local Plan 2026 Plus is funded from reserves so £374k will now fall into future years. Other significant elements are Neighborhood planning grants to fund a post on a 2 year fixed contract and site delivery grant to be carried forward to be spent over two years.
Markets		(58)	Income targets not achieved
IT Support		81	Various small savings on software costs, licenses and support costs
Council Offices		57	Mainly underspend on the Hub costs.
Development Control		171	Mainly due to salary underspend due to vacant post (£56k) and legal fees on appeals costs to be lower than expected (£100k).
Economic Development	142		RGF grant to fund costs that will fall on the general fund.
Revenue Expenditure Funded from Capital Under Statute (Refcus)	(1,250)		To be posted to reflect removal of impact on general fund.(capital items where no asset is created for the Council. These are reversed out as part of reserve movements so there is no impact on the General Fund)
IAS 19		(438)	Accounting for the revenue impact for pensions. This is reversed out from balances so there is no impact on the General Fund

3.5 Based on these forecasts the Draft 2015/16 year end outturn shows £12,259,020 being spent on services with £1,002,195 net being transferred to earmarked reserves and £253,059 being transferred to General Fund balances. On this basis a net under spend of £93,603 is forecast to year end.

#### Capital

3.6 £ 22,958,142 has been spent on capital schemes to the end of March 2016 against a budget for that period of £27,074,422. This represents an under-spend of £4,116,280. The major service variations in excess of £50,000 have be summarised as follows:

Scheme	£000's Under spend/ (Overspend)	Explanation
Regional Growth Fund	695	To be funded from unapplied earmarked grants. Budget to be re-profiled. Balance of works to be completed in 2016/17

Argents Mead Phase 1	52	Works to be completed after Leisure Centre opening. Tenders received in June
Leisure Centre	218	Works completed in May 2016
Leisure Centre Demolition	98	Site Investigations are to be completed. To be demolished in 2016/17.
Green Deal Fuel Poverty	58	External funding which has been carried forward to fund expenditure in 2016/17
Major Works Grants	52	Expenditure committed and will run into 2016/17.
CCTV	72	Works committed. To be in completed in 16/17
Private Sector Leasing	125	The external funding for this type of work has ceased so there will be no spend.
Channel Shift	189	Expenditure has been committed and will fall into 2016/17
Disabled Facilities Grant	141	The funds are fully committed for the year. Payments will be made on completion in 2016/17.
Crescent Development	440	Contract payment falling into 2016/17.
Crescent Capital Incentive	407	Capital Incentive payments to be carried forward.
Housing Repairs (Cumulative repairs schemes)	134	After allowing for work in progress and recharges for overhead recovery there is an overspend of £100k. This was primary due to additional fire door works.
Affordable Housing	1,051	Budget to be carried fwd. Southfield Rd scheme payments to be made in 2016/17. Planning application for Martinshaw Lane in progress.

#### Housing Revenue Account

- 3.7 As 31<sup>st</sup> March 2016 it is anticipated that the HRA outturn surplus will be £301,782 against a latest budget showing £125,369. The HRA is now in surplus due to improve rental and service charge income, and reduction in the contribution to the regeneration reserve to maintain the minimum requirement on HRA balances.
- 3.8 The Housing Repairs Account, is currently forecasting to be £45,856 in deficit which compares to the latest budget for 2015/16 which is a deficit of £105,704.

#### 4. **FINANCIAL IMPLICATIONS (AW)**

The financial implications on the Council's budget position are outlined in the report.

#### 5. **LEGAL IMPLICATIONS (MR)**

No legal implications.

#### 6. **CORPORATE PLAN IMPLICATIONS**

The budget ultimately addresses all Corporate Plan objectives.

#### 7. **CONSULTATION**

All budget holders have been consulted in collating the information for this report. This information has previously been reported to Executive Briefing.

8. **RISK IMPLICATIONS**

It is the Council’s policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer’s opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.

The following significant risks associated with this report / decisions were identified from this assessment:

Management of significant (Net Red) Risks		
Risk Description	Mitigating actions	Owner
That the Council has insufficient resources to meet its aspirations and cannot set a balanced budget	A budget strategy is produced to ensure that the objectives of the budget exercise are known throughout the organisation. The budget is scrutinised on an ongoing basis to ensure that assumptions are robust and reflective of financial performance. Sufficient levels of reserves and balances are maintained to ensure financial resilience	A Wilson

9. **KNOWING YOUR COMMUNITY – EQUALITY AND RURAL IMPLICATIONS**

None

10. **CORPORATE IMPLICATIONS**

By submitting this report, the report author has taken the following into account:

- Community Safety implications
- Environmental implications
- ICT implications
- Asset Management implications
- Human Resources implications
- Planning Implications
- Voluntary Sector

Background Papers: Civica Financial Files

Author: Ashley Wilson, Interim Head of Finance, ext 5609

Executive Member: Cllr M Hall.

This page is intentionally left blank

**March 2016 Budget Monitoring Summary 2015/16**

Service	Budget as per Feb 15 budget Book	Supplementary Budgets/virements approved to date	Latest Budget used for Monitoring ledger	recharges	Budget per Monitoring Report	Estimated Outturn Variations	Estimated Outturn
Central Services	2,990,531	340,883	3,331,414	(778,430)	2,552,984	1,533,063	1,798,352
Leisure & Environment	6,488,829	449,297	6,938,126	(1,497,490)	5,440,636	155,414	6,782,712
Housing (GF)	901,744	116,390	1,018,134	(189,220)	828,914	51,569	966,565
Planning	1,629,340	386,552	2,015,892	(1,245,550)	770,342	(742,621)	2,758,513
Direct Services Organisation	(176,410)	0	(176,410)	(239,360)	(415,770)	(8,000)	(168,410)
Support Services	0	92,131	92,131	4,163,990	4,256,121	(29,158)	121,289
Estimated Salary (Savings)/Overspend	0	0	0	0	0	0	0
Increments and Pay award budget adj	0	0	0	0	0	0	0
Carry forwards 2012/13	0	0	0	0	0	0	0
Corporate Savings recovered above	0	0	0	0	0	0	0
New Homes Bonus Parish allocations	0	0	0	0	0	0	0
<b>TOTAL SERVICE EXPENDITURE</b>	<b>11,834,034</b>	<b>1,385,253</b>	<b>13,219,287</b>	<b>213,940</b>	<b>13,433,227</b>	<b>960,267</b>	<b>12,259,020</b>
Special Expenses	(618,360)	0	(618,360)	0	(618,360)	(28,043)	(646,403)
Capital Accounting	(1,360,840)	0	(1,360,840)	0	(1,360,840)	(1,270,005)	(2,630,845)
External Interest - Net	4,100	0	4,100	0	4,100	10,000	14,100
IAS 19 Adjustment	(129,980)	0	(129,980)	0	(129,980)	(437,728)	(567,708)
Unfunded benefits and curtailments	0	0	0	0	0	85,000	85,000
Transfer to Pension Reserve	3,880	0	3,880	0	3,880	0	3,880
Accumulated Absence Account	0	0	0	0	0	0	0
use of ug & C reserves	0	0	0	0	0	0	0
Cont / from UG & C	0	(301,352)	(301,352)	0	(301,352)	116,107	(185,245)
Cont to u g and c	0	0	0	0	0	132,758	132,758
Carry forwards 1/4/15	0	(100,128)	(100,128)	0	(100,128)	0	(100,128)
Carry forwards 31/3/16	0	0	0	0	0	0	0
Carry forwards 1/4/16	0	0	0	0	0	204,959	204,959
Transfer to Reserves	667,000	0	667,000	0	667,000	871,000	1,538,000
Revenue Contribution for Capital Outlay	0	0	0	0	0	48,656	48,656
LDF underspend funded from Reserves	0	0	0	0	0	0	0
Use of Reserves	(890,951)	(418,556)	(1,309,507)	0	(1,309,507)	568,743	(740,764)
<b>BUDGET REQUIREMENT</b>	<b>9,508,883</b>	<b>565,217</b>	<b>10,074,100</b>	<b>213,940</b>	<b>10,288,040</b>	<b>1,261,714</b>	<b>9,415,280</b>
<b>Financing</b>							<b>9,159,567</b>
Council Tax	3,416,138	0	3,416,138	0	3,416,138	0	3,416,138
Council Tax Freeze Grant	230,746	0	230,746	0	230,746	0	230,746
Revenue Support Grant	1,120,574	0	1,120,574	0	1,120,574	0	1,120,574
2% Rates Cap Grant	0	0	0	0	0	0	0
Council Tax Support Grant	544,764	0	544,764	0	544,764	0	544,764
National Non-Domestic Rate	2,294,404	0	2,294,404	0	2,294,404	0	2,294,404
Area Based Grant	0	0	0	0	0	0	0
New Homes Bonus	1,974,742	0	1,974,742	0	1,974,742	0	1,974,742
Collection Fund Surplus	86,971	0	86,971	0	86,971	0	86,971
<b>TOTAL RESOURCES (HBBC BUDGET)</b>	<b>9,668,339</b>	<b>0</b>	<b>9,668,339</b>	<b>0</b>	<b>9,668,339</b>	<b>0</b>	<b>9,668,339</b>
<b>Movement in General Fund Balances</b>	<b>159,456</b>	<b>(565,217)</b>	<b>(405,761)</b>	<b>(213,940)</b>	<b>(619,701)</b>	<b>(1,261,714)</b>	<b>253,059</b>
Special Expenses							
Expenditure	618,360	0	618,360	0	618,360	28,043	646,403
Council Tax Income	574,222	0	574,222	0	574,222	0	574,222
Movement in Special Expenses Balances	(44,138)	5,467	(44,138)	0	(44,138)	(28,043)	(72,181)
Special Expenses to /(from) Reserves	(44,139)	(5,467)	(49,606)	0	(49,606)	0	(49,606)
Special Expenses mvt in Balances	0	5,467	5,467	0	5,467	0	5,467
Special Expenses New Homes Bonus	0	0	0	0	0	0	0
<b>BUDGET REQUIREMENT</b>	<b>574,221</b>	<b>0</b>	<b>574,221</b>	<b>0</b>	<b>574,221</b>	<b>28,043</b>	<b>602,264</b>
<b>Total Movement in Balances</b>	<b>159,456</b>	<b>9,004</b>	<b>168,460</b>	<b>(213,940)</b>	<b>(45,480)</b>	<b>(1,233,671)</b>	<b>855,323</b>
Balance at 1st April 2015	1,106,507	0	1,106,507	0	1,106,507	0	1,106,507
Audit adjustments	(28,951)	0	(28,951)	0	(28,951)	0	(28,951)
Revised Balance 1st April 2015	1,077,556	0	1,077,556	0	1,077,556	0	1,077,556
Balance at 31 March 2015	1,237,012	9,004	1,246,016	0	1,032,076	(1,233,671)	1,932,879
<b>NBR</b>	<b>10,083,104</b>	<b>565,217</b>	<b>10,648,321</b>	<b>213,940</b>	<b>10,862,261</b>	<b>1,289,757</b>	<b>10,017,544</b>

General Fund Service Area 2015/16 Monthly Outturn to March 16

			Estimate to Date	Actual to Date	Timing Differences	Variance to Date	Est 2015/16	Draft Outturn	ias 19 variance	Refcus variance	Other Major Variations
as45	Central Services	Corporate Management	1,264,816	778,789		486,027	1,264,816	778,789	-533		487,000
as40		Corporate Management (Civic)	29,910	21,046		8,864	29,910	21,046			9,000
as75		Council Tax / NNDR	308,310	164,548		143,762	308,310	164,548			144,000
ag35		Council Tax Support	271,850	222,443		49,407	271,850	222,443	0		49,000
as90		Emergency Planning	34,564	35,371		-807	34,564	35,371	-550		
as65		General Grants	347,870	-310,382		658,252	347,870	-310,382		29,264	629,000
as70		Local Land Charges	17,487	-113,657		131,144	17,487	-113,657	-180		132,000
as60		Register and Borough Elections	278,177	223,353		54,824	278,177	223,353	-2,938		58,000
	<b>Central Services</b>		<b>2,552,984</b>	<b>1,021,512</b>	<b>0</b>	<b>1,531,472</b>	<b>2,552,984</b>	<b>1,021,512</b>	<b>-4,202</b>	<b>29,264</b>	<b>1,508,000</b>
						0					
cs04	Direct Services Organisa	DSO Grounds Maintenance	-230,330	-236,991		6,661	-230,330	-236,991			7,000
cs05		DSO Housing Repairs	-185,440	-150,893		-34,547	-185,440	-150,893			-15,000
	<b>Direct Services Organisation</b>		<b>-415,770</b>	<b>-387,884</b>	<b>0</b>	<b>-27,886</b>	<b>-415,770</b>	<b>-387,884</b>	<b>0</b>	<b>0</b>	<b>-8,000</b>
						0					
ag40	Housing (Gen Fund)	Benefits Fraud	176,440	147,368		29,072	176,440	147,368	-1,631		29,000
ag50		Contribution to Housing Rev Ac	22,230	22,230		0	22,230	22,230			
ag60		Energy Conservation Act	0	0		0	0	0			
ag20		Forest Road Garages	-5,320	-6,153		833	-5,320	-6,153			
ag55		Homelessness	171,897	83,265		88,632	171,897	83,265	-2,992		91,000
ag10		Housing Advances	260	253		7	260	253			
ag80		Housing Strategy	65,120	50,106		15,014	65,120	50,106	-2,700	20,000	0
ag70		Private Sector Housing	629,772	632,277		-2,505	629,772	632,277	-13,317	210	10,000
ag30		Rent Allowances	-231,485	-153,145		-78,340	-231,485	-153,145			-78,000
	<b>Housing (Gen Fund)</b>		<b>828,914</b>	<b>776,202</b>	<b>0</b>	<b>52,712</b>	<b>828,914</b>	<b>776,202</b>	<b>-20,641</b>	<b>20,210</b>	<b>52,000</b>
						0					
ac65	Leisure & Environment	Allotments	4,540	4896.32		-356	4,540	4,896	50		
ac05		Cemeteries	155,100	155435.37		-335	155,100	155,435	-1,801	2,735	
ac90		Children and Young People	126,583	82002.4		44,581	126,583	82,002	-4,027		49,000
as86		CCTV	117,525	124776.06		-7,251	117,525	124,776	-1,081		-6,000
as85		Community Safety	369,830	320247.85		49,582	369,830	320,248	-18,245		68,000
ac70		Countryside Management	113,274	106791.1		6,483	113,274	106,791	-1,644		8,000
ac87		Creative Communities	58,930	68293.23		-9,363	58,930	68,293	-3,201		-6,000
ac45		Dog Warden Service	36,217	38096.85		-1,880	36,217	38,097	-978		
ac35		Environmental Health	538,948	581082.12		-42,134	538,948	581,082	-29,866		-12,000
aq40		Land Drainage	40,024	38840.29		1,184	40,024	38,840	-264		
ac60		Leisure Centre	139,405	166802.25		-27,397	139,405	166,802	-4,182		-23,000
ac89		Leisure Promotion	37,630	36974.99		655	37,630	36,975	0		
ac95		Licences	2,419	5498.45		-3,079	2,419	5,498	-7,333		
ac68		Parks	703,066	737253.53		-34,188	703,066	737,254	-11,176	-15,495	-8,000
ac30		Pest Control	24,040	26596.6		-2,557	24,040	26,597	-862		0
ac10		Public Conveniences	31,670	23705.74		7,964	31,670	23,706	0		7,000
ac20		Recycling	1,131,278	1057722.52		73,555	1,131,278	1,057,723	-29,721		103,000
ac15		Refuse Collection	944,754	926816.41		17,938	944,754	926,816	-23,289		41,000
ac83		Sports Development	178,185	138360.63		39,824	178,185	138,361	-12,586		52,000
ac25		Street Cleansing	720,734	684319.62		36,414	720,734	684,320	-32,621		69,000
cs03		Waste Business Improvements	-33,516	-42962.1		9,446	-33,516	-42,962			9,000
	<b>Leisure &amp; Environment</b>		<b>5,440,636</b>	<b>5,281,550</b>	<b>0</b>	<b>159,086</b>	<b>5,440,636</b>	<b>5,281,550</b>	<b>-182,826</b>	<b>-12,760</b>	<b>351,000</b>
						0		0			



General Fund Service Area 2015/16 Monthly Outturn to March 16

			Estimate to Date	Actual to Date	Timing Differences	Variance to Date	Est 2015/16	Draft Outturn	ias 19 variance	Refcus variance	Other Major Variations
aq15	Planning	Building Inspection	14,599	21158.93		-6,560	14,599	21,159	-11,558		4,000
aq20		Car Parks	-174,425	-222783.02		48,358	-174,425	-222,783	-5,934		54,000
aq70		Community Planning	126,550	131787.35		-5,237	126,550	131,787	-2,588		
aq11		Development Control	274,416	138608.11		135,808	274,416	138,608	-34,892		171,000
aq14		Economic Development	175,106	1163720.73	-142000	-846,615	175,106	1,021,721	-8,614	-842,118	
aq13		Environmental Initiatives	37,140	481660.66		-444,521	37,140	481,661	-36	-444,601	
aq05		Highways Miscellaneous	89,114	93965.4		-4,851	89,114	93,965	-2,535		
aq35		Industrial Estates	-627,116	-650073.29		22,957	-627,116	-650,073	110		23,000
ac75		Markets	-38,255	22277.69		-60,533	-38,255	22,278	-2,411		-58,000
aq30		Misc Property	64,624	87319.88		-22,696	64,624	87,320	-5,156		-23,000
aq12		Planning Policy	786,555	321397		465,158	786,555	321,397	-15,882		480,000
aq25		Public Transport	0	30		-30	0	30	0		
aq75		Sustainable Development	42,034	59015.07		-16,981	42,034	59,015	-3,405		-14,000
	<b>Planning</b>		<b>770,342</b>	<b>1,648,085</b>	<b>-142,000</b>	<b>-735,743</b>	<b>770,342</b>	<b>1,506,085</b>	<b>-92,902</b>	<b>-1,286,719</b>	<b>637,000</b>
						0					
as05	Support Services Holdir	Asset Management	248713	225349.48		23,364	248,713	248,713	-4,119		27,000
as07		Communications & Promotion	223243	260491.89		-37,249	223,243	223,243	-13,592		-24,000
as45		Corporate Management	495202	528589.02		-33,387	495,202	495,202	-30,023		
as25		Council Offices	1335094	1282091.55		53,002	1335094	1335094	-4,339		57,000
as15		Finance Support	629756	691623.25		-61,867	629,756	629,756	-20,375		-40,000
as30		Health & Safety	48735	55101.94		-6,367	48,735	48,735	-2,545		-4,000
as20		I.T. Support	1239868	1178996.49		60,872	1,239,868	1,239,868	-15,195		81,000
as10		Legal /Administration	1296268	1299319.73		-3,052	1,296,268	1,296,268	-44,208		41,000
as06		Performance & Scrutiny	54512	55182.7		-671	54,512	54,512	-2,763		
		HRA element of Support Services	-1,284,070	-1,253,745		-30,325	-1,284,070	-1,284,070			-30,000
		Revs & Bens Element of Support Services	-31,200	-30,808		-392	-31,200	-31,200			
	<b>Support Services Holding A/c</b>		<b>4,256,121</b>	<b>4,292,193</b>	<b>0</b>	<b>-36,072</b>	<b>4,256,121</b>	<b>4,256,121</b>	<b>-137,158</b>	<b>0</b>	<b>108,000</b>
						0					
	<b>Position as at 31/3/2016</b>		<b>13,433,227</b>	<b>12,631,658</b>	<b>-142,000</b>	<b>943,569</b>	<b>13,433,227</b>	<b>12,453,585</b>	<b>-437,728</b>	<b>-1,250,005</b>	<b>2,648,000</b>

<b>Outturn Explanations April to March 2016</b>		
<b>Key : ( ) = overspend</b>		
<b>Forecasted year end variations</b>		<b>Forecasted Year End Variance at March</b>
		<b>£</b>
<b>1</b>	<b>Central Services</b>	<b>1,508,000</b>
1.1	➤ Corporate Management - £14k underspend on Members Allowance for admin support, £8k underspend on Members Allowance change in pension scheme, £3k underspend on Members Allowance - due to 2nd opposition leader budget not being required, £134k underspend on Staff Severance costs, budget entered in 2015/16 but actual cost accrued into 2014/15, £148k Underspend on Staff Severance costs, (£60k) Saving for Staffing Restructure, £11k underspend on Bank Charges, £66k - Saving on cost associated with the property company, £118k Re VAT Payment for Greenfields, £7k External Audit Fees, £9k Miscellaneous income received, £82k Underspend Former Employees Added Years, (£7k) Salaries Over Spend, (£20k) Coventry & Warwickshire LEP Core Funding - re 2015/16 , (£26k) Curtailment	487,000
1.2	➤ Corporate Management - Civic - £3k Underspend on Mayors Travel Costs, £5k Underspend on Town Twinning costs, £1k other Minor underspends - Balance of Budgets to be carried forward as Civic year is different to financial year	9,000
1.3	➤ Council Tax/ NNDR - £49k reduction in HBBC contribution paid to the Revenues & Benefits Partnership as a result of partnership restructure, £71k Computer Software & Maintenance budget unspent to be carried forward to 16/17 as funded by a grant, £23k addition income from Legal Fees, £1k other minor variances	144,000
1.4	➤ Council Tax Support - £31k reduction in HBBC contribution paid to the Revenues & Benefits Partnership as a result of partnership restructure, £19k New Burdens Income Received monies to be carried forward to 2016/17, (£1k) Other Minor overspends	49,000
1.5	➤ General Grants - £632k S31 grant income received in respect of Business Rates Retention Scheme, (£3k) Other minor underspends	629,000
1.6	➤ Local land charges - £132K additional income for new burdens	132,000
1.7	➤ Elections - £39k Savings on the cost of borough elections, £12k postage savings , £4k additional income, £3k Salary variance	58,000
<b>2</b>	<b>Direct Service Organisations</b>	<b>(8,000)</b>
2.1	➤ DSO Grounds Year end - £6k additional income, (£13k) salaries overspend, (£6k) overtime overspend, £8k equipment savings, £4k fuel savings, £3k hired & contracted services underspend, £5k minor variances	7,000
2.2	➤ Housing Repairs Account -External painting works to be completed in 2016/17	0
	Year End - External painting works to be completed in 2016/17	(15,000)
<b>3</b>	<b>Housing (General Fund)</b>	<b>52,000</b>
3.1	➤ Benefits Fraud - £14k additional income received from Income Management, £16k reduction in HBBC contribution paid to the Revenues & Benefits Partnership as a result of partnership restructure, (£1k) Other minor overspends	29,000
3.2	➤ Homelessness - £25k underspend in salary due to vacant post, £10K Underspend on Bed and breakfasts due to reduced demand on service a carry forward has been requested as the demand is expected to increase next year, £26K Prevention underspend as private landlords and housing associations are not accepting people that they consider high risk (ccjs, bankruptcy or previous bad behaviour etc.) grant income requested to be carried forward £19K mortgage prevention saving due lack of demand grant income to carry forward, £8K Universal credit preparation saving grant income to be carried forward, (£1K) reduced grant income from CLG, £4K additional income received in year for bonds and homelessness, £2k minor variances	91,000
3.3	➤ Housing Strategy - Year End right to buy social mobility expenditure to be incurred in 2016/17	0
3.4	➤ Private Sector Leasing - Year End - £15K extra rent for Private Sector Leasing, £5K cost savings due to all properties currently being occupied, (£13K) salary overspend due to vacancy factor, (£3K) car allowance overspend, £3K Consultancy underspend due to not requiring as many consultants, £3K Contribution from Ichooser for collective switching scheme	10,000
3.5	➤ Rent Allowances - £243k additional income received from Benefit overpayments, £14k additional income received from DWP for data matching initiative it is requested that this budget is carried forward as it is grant funded, £24k reduction in HBBC contribution to the Revenues & Benefits Partnership as a result of partnership restructure, (£346k) Additional Expenditure incurred relating to Benefits, (£15k) audit fees overspend, £2k other minor underspends	(78,000)
<b>4</b>	<b>Leisure &amp; Environment</b>	<b>351,000</b>
4.1	➤ Children and Young People - £8k salary variation, £6k externally funded salary variation . £34k expenditure variations on expenditure on externally funded projects for which a carry forward has been requested, £1k minor variations.	49,000
4.2	➤ CCTV - (£1k) salary variance, (£7k) additional costs associated with the CCTV control room at the Atkins Building not budgeted for, £3k saving on equipment maintenance, (£1k) minor variations	(6,000)
4.3	➤ Community Safety Year End - £15K neighbourhood action underspend as the setup costs are less than anticipated, £5K Endeavour tactical expenditure to be deferred, £1K Domestic abuse savings requested to be carried forward, £6K Community safety partnership grants underspent, £1K beacon scheme grant underspend, £1K PCC grant monies underspent £2K Balance of Sentinel budget not required, £30K Troubled family underspend due to LCC to not requiring funds, £11K Underspend on consultancy due to work now performed internally, (£6K) overspend on salaries, £2K underspend on moving safety cameras due to not needing to be moved	68,000
4.4	➤ Countryside Management Year End - £4k Additional income from English Woodland Grant Scheme, £3k Grounds Maintenance savings, £2k additional miscellaneous income, (£2k) salaries overspend, £1k parks promotional events underspend	8,000
4.5	➤ Creative Communities - (£2k) salary variance, (£5k) income target for year not met due to limited opportunities for income generation from other public bodies, 1k variation re: project not completed so carry forward request made	(6,000)
4.6	➤ Environmental Health - (£21k) Salary overspend due to vacancy factor, £9k over recovered income from Environmental Health licence fee due inspection of one additional zoo.	(12,000)
4.7	➤ Leisure Centre - (£21k) Income in respect of insurance premium which will not be recharged to the new provider under the terms of the new interim contract with Places for People. (£2k) Salary variance	(23,000)
4.8	➤ Parks Year end - £4k savings sewer & environmental costs, (£1k) misc. income shortfall, (£17k) salaries overspend, (£6k) electricity overspend (LCC street lighting costs), £6k tree works underspend, £3k water underspend, £3k minor variances	(8,000)

4.9	➤	Pest Control - Reflected as (£3k) at yr. end in the month of Feb becomes because of supplementary budget in March 2016	0
4.10	➤	Public Conveniences - £2k Underspend on Contracted Services, £3k Underspend on metered water, £1k Underspend on Electricity, £1k other minor underspends	7,000
4.11	➤	Recycling Yr. end - (£2k) Set up costs relating to green waste charging from April 2016.	(2,000)
		Recycling Yr. end - £76k Kerbside recycling savings on palm contract, (£28k) salaries overspend, £14k fuel savings, £7k over accrual of Jan-Mar 2015 green waste fees, (£13k) reduced recycling income from LCC, £30k agency staff cost savings, £16k vehicle hire savings, £6k additional miscellaneous income, (£5k) shortfall green bin fees, £2k minor variances	105,000
4.12	➤	Refuse Yr. end - £13k additional trade waste income, (£22k) salaries overspend, £32k fuel savings, £10k staff overtime savings, £2k vehicle leasing savings, £2k additional misc. income, £2k repairs & maintenance vehicles savings, £2k Ill Health Retirement savings	41,000
4.13	➤	Sports Development - £22k planned underspend on salaries to enable carry forward of monies to be undertaken to extend Active Hinckley service whilst alternative funding is secured. £26k expenditure variations on expenditure on externally funded projects for which a carry forward has been requested, £5k additional income received. (£1k) minor variations	52,000
4.14	➤	Street Cleansing Yr. end - £19k additional income from bulky item collections, (£6k) salaries overspend, £7k fuel savings, £13k vehicle leasing savings, £5k overtime/agency staff savings, £2k additional fixed penalty notice income, £13k additional streets variation income, £6k repairs & maintenance underspend, £6k equipment purchase/maintenance underspend, £3k ill health retirement savings (£1k) staff standby overspend, £2k underspend Hired & Contracted Services	69,000
4.15	➤	Waste Business Improvements Yr. end - £4k additional income for new bins, £5k overtime underspend	9,000
5		<b>Planning</b>	<b>637,000</b>
5.1		Building inspection - £12K additional income for plan fees, (£8K) under receipt of inspection fees	4,000
5.2	➤	Car Parks Yr. end - £13k net additional income from running Britannia Car Park (mid April- 8th October 2015), £5k salaries underspend, £50k additional pay and display income, £16k additional season ticket income, (£10k) reduction in penalty notice income from LCC, (£2k) Castle Street rent adjustment, (£4k) Harborough District Council invoice for April 2015 parking enforcement costs prior to appointment of HBBC staff, (£2k) extra costs from LCC for parking enforcement processing, (£2k) additional Hired & Contracted costs (Kings cash collection), (£9k) overspend equipment maintenance due to LCC street lighting invoices, (£4k) sewer& environmental overspend, £3k minor variances	54,000
5.3	➤	Development control Year end - £56K salary underspend due to vacant post, £16K saving on agency staff due to staff not working as many hours as anticipated (£9K requesting carry forward), £6K saving from Hired and contracted services as spend was less than anticipated, (£1K) viability costs planning savings, (£19K) pressure on pre application advice fees due to not being able to charge for advice on builds of 1 - 10 houses. £100K legal fees - appeals costs to be lower than expected, £2K additional miscellaneous income, £11K planning fees additional income	171,000
5.4	➤	Industrial Estates - £14k additional rental income on industrial units (It was thought that there may be some w/offs before year end but this is now not likely to happen before June), £9k saving on NNDR due to high occupancy of industrial units	23,000
5.5	➤	Markets - (£49k) Income target not achieved based on current activity levels, (£14k) Salary variance due to vacancy factor and weekend supplement not budgeted for, £4k cleansing saving, £1k minor variations	(58,000)
5.6	➤	Miscellaneous Properties - £27k additional rental income on miscellaneous properties, £13k additional service charge income, (£80k) Under recovery of Income for Block C due to Cineworld receiving 6 month free rental period, £10k Underspend on Utility Costs, £5k underspend on service charges at block C development, £2k other minor underspends	(23,000)
5.7	➤	Planning Policy Year End - £162k - Local Plan 2026 Plus - this is funded from LDF Reserves, All the schemes have now been scheduled for future years (16/17 and 17/18). £212K underspend in the Site allocation budget all further work will be in the in 16/17. Therefore £374k will be drawn down from reserves in future years. £14K saving on consultancy fees, £3K Gypsy and traveller funds to be spent next financial year, £49K Neighbourhood planning grants to fund a post on a 2 year fixed contract. £40K site delivery grant to be carried spent on a 2 years fixed contract, (£3K) Overspend on postage costs, (£10K) miscellaneous income underperformance, £12K additional HCA grant funding received, (£9K) lower than expected private contribution for the bus shelter, £4K Salary underspend, £1K Underspend Ill Health insurance, £5K Underspend variation of hired & Contract services due to lower costs	480,000
5.8	➤	Sustainable Development - (£17k) overspend salary due to redundancy pay, £3k underspend on sustainable development fund due to non purchase of fair trade drinking machine.	(14,000)
6		<b>Support Services Holding A/c</b>	<b>108,000</b>
6.1	➤	Asset Management - £6k underspend on Salaries, £16k underspend on Asset Maintenance on the Leisure Centre, £7k underspend on Asset Maintenance on the Parks Special Expenses, £2k underspend on Asset Maintenance on Industrial Estates, (£4k) other minor overspends	27,000
6.2	➤	Communications and Promotions (£21K) salary overspend, (£3k) An allowance was made in the original budget for generating advertising income on the website but this will not now be realised as the project has not proceeded.	(24,000)
6.3	➤	Council Offices - £5k underspend on utility costs excluding Hub, £10k Rent on the Hub - underspend due to lower than anticipated annual rent review, (£10k) Rental Income at the Hub - under recovered as a direct result of reduction in rental costs, £5k underspend on Asset Maintenance at the Middlefield Lane Depot, £10k Computer Software Maintenance no costs incurred for telephones at the Leisure Centre office space, £8k income from solar panels, £5k additional income for miscellaneous room rental as the Hub, £60k underspend on Hub Costs, (£60k) Reduction in Service Charge income as direct result of reduced costs at the Hub, £22k HBBC proportion of Service Charge savings at the Hub, £2k Other Minor Underspends	57,000
6.4	➤	Finance Support - £7k Internal Audit underspend due fewer audit days used & being carried forward, £22k underspend on computer software & maintenance, £2k under spend on accountancy ill health retirement, £1k over recovered income from NWLDC for shared employees contribution, £4k savings from All Pay charges due to fewer use, £3k underspend on procurement casual wages, £3k savings on Procurement agency wages & salaries, £2k underspend on procurement printing & stationery, (£1k) overspend on accountancy consultancy fees, (£21k) salary overspend due to vacancy factor. (£62k) bad debt provision	(40,000)
6.5	➤	Health & Safety - (£4k) minor overspend on salary due to vacancy factor	(4,000)

6.6	➤	IT Support - £2k Salaries underspend, £22k Underspend on costs relating to Computer Software Purchase, £3k underspend on costs relating to minor projects, £5k underspend on EDMS Costs, £3k underspend on Planning on line costs, £3k underspend on CRM Costs, £4k underspend on disaster recovery costs due to contract coming to an end, £5k underspend on relating to connectivity costs, £5k underspend on flexible working costs, £4k underspend on Steria contract, £3k underspend on E- Payments, £2k Income from Blaby as contribution to Uniform Licensing, £6k Telephone line rental underspend, £7k additional Income from Partners, £2k underspend on Ill Health, £5k other minor underspends	81,000
6.7	➤	Legal & Admin - £2k Legal salary underspend, £5k savings on Legal agency cost, £4k savings on Legal library cost due to change of contract, £10k underspend on consultancy fee due to consultancy not used, £2k underspend on Reprographic equipment cost, £4k underspend on Reprographic printing & stationery due to fewer use of stationery, (£2k) overspend on Postal services equipment maintenance cost, (£5k) overspend on Postal services postages stamps due to fewer use, £5k on underspend photocopying machine equipment maintenance, £1k underspend on Committee services salaries, £6k underspend on committee members training, (£8k) overspend on Human Resources salaries due to vacancy factor, £2k underspend on Human Resource long service award, £9k underspend on Contact centre salaries, £6k underspend on Contact Centre casual wages.	41,000
6.8	➤	HRA element of support services	(30,000)

<b>Total (over)/under spend</b>	<b>2,648,000</b>
---------------------------------	------------------

**Estimated Year end salary (over)/under spend** (6,000)

**Pay award pressure (Chief Officers)**

**Pay award pressure**

<b>Forecasted year end saving</b>	<b>2,642,000</b>
-----------------------------------	------------------

Housing Revenue Account

Key : ( ) = overspend

	2015/16 ORIGINAL ESTIMATE £	2015/16 LATEST ESTIMATE £	2015/16 BUDGET to March £	2015/16 ACTUAL to March £	VARIANCE to March £	TIMING £	VARIANCE Excl TIMING £	2015/16 LATEST ESTIMATE £	F'CASTED VARIATION TO YEAR END £	REF	November VARIATION TO YEAR END £	MONTH ON MONTH CHANGE £
<b>SUMMARY HOUSING REVENUE ACCOUNT</b>												
<b>INCOME</b>												
Dwelling Rents	(13,262,955)	(13,262,955)	(13,262,955)	(13,360,920)	97,965	-	97,965	(13,360,920)	97,965	1	75,000	22,965
Non Dwelling Rents (garages & land)	(80,616)	(80,616)	(80,616)	(81,156)	540	-	540	(80,616)	-		-	-
Contributions to Expenditure	(16,830)	(16,830)	(16,830)	(16,713)	(117)	-	(117)	(16,830)	-		-	-
	<b>(13,360,401)</b>	<b>(13,360,401)</b>	<b>(13,360,401)</b>	<b>(13,458,789)</b>	<b>98,388</b>	<b>-</b>	<b>98,388</b>	<b>(13,458,366)</b>	<b>97,965</b>		<b>75,000</b>	<b>22,965</b>
<b>EXPENDITURE</b>												
Supervision & Management (General)	1,915,352	2,005,640	2,005,640	1,914,315	91,325	10,000	81,325	1,925,822	79,818	2	81,000	(1,182)
Supervision & Management (Special)	607,498	639,932	639,932	622,575	17,357	-	17,357	622,932	17,000	3	21,000	(4,000)
Lump Sum LCC pension contribution	53,000	53,000	53,000	53,000	-	-	-	53,000	-		-	-
Contribution to Housing Repairs A/C	3,192,165	3,192,165	3,192,165	-	3,192,165	3,192,165	-	3,192,165	-		-	-
Depreciation (Item 8 Debit)	2,974,420	2,974,420	2,974,420	-	2,974,420	2,974,420	-	2,974,420	-		-	-
Capital Charges : Debt Management	4,220	4,220	4,220	4,965	(745)	-	(745)	4,220	-		-	-
Increase in Provision for Bad Debts	144,000	144,000	144,000	-	144,000	160,000	(16,000)	160,000	(16,000)	4	-	(16,000)
Interest on Borrowing	2,099,100	2,099,100	2,099,100	2,087,800	11,300	-	11,300	2,087,800	11,300	5	-	(11,300)
	<b>10,989,755</b>	<b>11,112,477</b>	<b>11,112,477</b>	<b>4,682,654</b>	<b>6,429,823</b>	<b>6,336,585</b>	<b>93,238</b>	<b>11,020,359</b>	<b>92,118</b>		<b>102,000</b>	<b>(9,882)</b>
<b>Net (Income)/Cost of Services</b>	<b>(2,370,646)</b>	<b>(2,247,924)</b>	<b>(2,247,924)</b>	<b>(8,776,135)</b>	<b>6,528,211</b>	<b>6,336,585</b>	<b>191,626</b>	<b>(2,438,007)</b>	<b>190,083</b>		<b>177,000</b>	<b>13,083</b>
Transfer from Major Repairs Reserve	(778,000)	(778,000)	(778,000)	-	(778,000)	(778,000)	-	(778,000)	-		-	-
Revenue Contribution to Capital	-	-	-	-	-	-	-	-	-		-	-
Transfer from Unapplied Grants & Contribution Reserve	-	-	-	-	-	-	-	-	-		-	-
Interest Receivable	(30,020)	(30,020)	(30,020)	(34,090)	4,070	-	4,070	(30,020)	4,070	6	-	4,070
IAS19 Adjustment	(19,120)	(19,120)	(19,790)	(87,122)	67,332	-	67,332	(19,120)	67,332	7	-	67,332
Accumulated Absences	-	-	-	-	-	-	-	-	-		-	-
<b>Net Operating (Income)/Cost</b>	<b>(3,197,786)</b>	<b>(3,075,064)</b>	<b>(3,075,734)</b>	<b>(8,897,347)</b>	<b>5,821,613</b>	<b>5,558,585</b>	<b>263,028</b>	<b>(3,265,147)</b>	<b>261,485</b>		<b>177,000</b>	<b>84,485</b>
<b>CONTRIBUTIONS</b>												
Contribution to / (from) Piper Alarm Reserve	10,400	(7,600)	(7,600)	-	(7,600)	(7,600)	-	5,400	(13,000)		13,000	(26,000)
Contribution to / (from) Service Improvement Reserve	(20,000)	(20,000)	(20,000)	-	(20,000)	(20,000)	-	(20,000)	-		-	-
Contribution to Pension Reserve	3,520	3,520	3,520	-	3,520	3,520	-	3,520	-		-	-
Transfer to Major Reserves	800,000	800,000	800,000	-	800,000	800,000	-	800,000	-		-	-
Transfer to Regeneration Reserve	2,467,150	2,174,445	2,174,445	-	2,174,445	2,174,445	-	2,174,445	-		-	-
<b>(Surplus) / Deficit</b>	<b>63,284</b>	<b>(124,699)</b>	<b>(125,369)</b>	<b>(8,897,347)</b>	<b>8,771,978</b>	<b>8,508,950</b>	<b>263,028</b>	<b>(301,782)</b>	<b>248,485</b>		<b>190,000</b>	<b>58,485</b>

	TIMING £000's	VARIANCE £000's	VARIANCE AT YEAR END £000's	REF
<b>Explanations for Variances</b>				
<b>Income</b>				
£3K Dwelling Rents variance as budgeted figures lower than actual due to lower void rate,		97	97	
£60K Dwelling rents variance relating to days in the year, £34K extra income relating to Homeless rent and homeless heating charges				1
<b>Expenditure</b>				
See next page for Supervision and Management variances	10	81	80	2
See next page for Supervision and Management variances	-	17	17	3
Pension journal required	-	-	-	-
Accumulated Absence costs reversed at yr. end.	-	-	-	-
Provision for doubtful debt	160	(16)	(16)	4
Interest on borrowing saving on budget		11	11	5
Interest Receivable - £4,070 item 8 credit		4	4	6
IAS 19 contribution		67	67	
<b>CONTRIBUTIONS</b>				
13K reduction in piper alarm spend to be returned to the reserve.			(13)	6
	<b>10</b>	<b>196</b>	<b>97</b>	
				<b>105</b>
				<b>(6)</b>

Housing Revenue Account

Key : ( ) = overspend

	2015/16 ORIGINAL ESTIMATE £	2015/16 LATEST ESTIMATE £	2015/16 BUDGET to March £	2015/16 ACTUAL to March £	VARIANCE to March £	TIMING	VARIANCE Excl TIMING	2015/16 LATEST ESTIMATE £	FCASTED OUTTURN	FCASTED VARIATION TO YEAR END	REF
Hidden											
<b>SUPERVISION &amp; MANAGEMENT (GENERAL)</b>											
Employees	713,532	784,813	784,813	770,036.79	14,776	-	14,776	747,761	769,813	15,000	2.1
Premises Related Expenditure	152,290	152,290	152,290	132,678.89	19,611	20,000	(389)	152,290	152,290	-	2.2
Transport Related Expenditure	18,030	18,030	18,030	16,594.30	1,436		1,436	18,030	18,030	-	
Supplies & Services	206,360	252,061	252,061	238,353.26	13,708	-	13,708	252,061	239,061	13,000	2.3
Central & Administrative Expenses	891,280	900,570	900,570	869,752.23	30,818	-	30,818	900,570	869,752	30,818	2.4
<b>Gross Expenditure</b>	<b>1,981,492</b>	<b>2,107,764</b>	<b>2,107,764</b>	<b>2,027,415</b>	<b>80,349</b>	<b>20,000</b>	<b>60,349</b>	<b>2,070,712</b>	<b>2,011,894</b>	<b>58,818</b>	
Revenue Income	(66,140)	(94,124)	(94,124)	(113,101)	18,977	(2,000)	20,977	(94,124)	(115,124)	21,000	2.5
Recharges	-	(8,000)	(8,000)		(8,000)	(8,000)	-	(8,000)	(8,000)		
<b>Total Income</b>	<b>(66,140)</b>	<b>(102,124)</b>	<b>(102,124)</b>	<b>(113,101)</b>	<b>10,977</b>	<b>(10,000)</b>	<b>20,977</b>	<b>(102,124)</b>	<b>(123,124)</b>	<b>21,000</b>	
<b>Net Expenditure to HRA</b>	<b>1,915,352</b>	<b>2,005,640</b>	<b>2,005,640</b>	<b>1,914,315</b>	<b>91,325</b>	<b>10,000</b>	<b>81,325</b>	<b>1,968,588</b>	<b>1,888,770</b>	<b>79,818</b>	
<b>SUPERVISION &amp; MANAGEMENT (SPECIAL)</b>											
Employees	614,210	587,117	587,117	586,290.39	827	-	827	587,117	586,117	1,000	3.1
Premises Related Expenditure	401,211	403,211	403,211	386,164.18	17,047		17,047	403,211	385,211	18,000	3.2
Transport Related Expenditure	10,550	10,550	10,550	13,799.52	(3,250)		(3,250)	10,550	13,550	(3,000)	
Supplies & Services	139,100	168,904	168,904	152,247.03	16,657	-	16,657	168,904	152,904	16,000	3.3
Central & Administrative Expenses	114,080	114,080	114,080	120,592.44	(6,512)	-	(6,512)	114,080	121,080	(7,000)	3.4
<b>Gross Expenditure</b>	<b>1,279,151</b>	<b>1,283,862</b>	<b>1,283,862</b>	<b>1,259,094</b>	<b>24,768</b>	<b>-</b>	<b>24,768</b>	<b>1,283,862</b>	<b>1,258,862</b>	<b>25,000</b>	
Revenue Income	(617,733)	(590,010)	(590,010)	(582,972)	(7,038)	-	(7,038)	(590,010)	(582,010)	(8,000)	3.5
Recharges	(53,920)	(53,920)	(53,920)	(53,547)	(373)		(373)	(53,920)	(53,920)	-	
<b>Total Income</b>	<b>(671,653)</b>	<b>(643,930)</b>	<b>(643,930)</b>	<b>(636,518)</b>	<b>(7,412)</b>	<b>-</b>	<b>(7,412)</b>	<b>(643,930)</b>	<b>(635,930)</b>	<b>(8,000)</b>	
<b>Net Expenditure to HRA</b>	<b>607,498</b>	<b>639,932</b>	<b>639,932</b>	<b>622,575</b>	<b>17,357</b>	<b>-</b>	<b>17,357</b>	<b>639,932</b>	<b>622,932</b>	<b>17,000</b>	
<b>Explanations for Variances</b>						<b>TIMING</b>	<b>VARIANCE</b>	<b>VARIANCE AT YEAR</b>		<b>REF</b>	
						<b>£000's</b>	<b>£000's</b>	<b>END</b>			
<b>SUPERVISION &amp; MANAGEMENT (GENERAL)</b>											
<b>Employees</b>											
(£29k) Salaries overspend due to vacancy factor, £5k staff restructure, £75k Severance budget not to spend in year, (£42k) IAS19 Net adjustment overspend, £4k training underspend, £2k other minor variations							15			15	2.1
<b>Premises Related Expenditure</b>											
£20k discretionary housing benefit						20					2.2
(£9k) overspend on council tax charge relating to void properties, £4k underspend on premises insurances, £5k underspend on Discretionary Housing Benefit							0				
<b>Supplies &amp; Services</b>											2.3
£6k underspend taking tenants to court costs, £3k Right to move underspend (carry forward requested), £4k underspend on right to buy survey fees.							13			13	
<b>Revenue Income</b>											
(£2k) additional income for Universal Credits						(10)					2.5
(£8k) Universal credit reduction in monies received due to no one off costs to the council, £17k income from additional choice based letting, £5k high value voids new burdens, £4k additional fees & charges, 1k minor variations							21			21	
						<b>10</b>	<b>49</b>			<b>49</b>	
<b>Explanations for Variances</b>											
<b>SUPERVISION &amp; MANAGEMENT (SPECIAL)</b>											
<b>Employees</b>											
£52k Salary underspend due several vacancies, (£22k) Agency Cover for vacancies, (£8k) overspend on overtime, £2k salary standby underspend, (£23k) IAS 19 adjustments							1			1	
Year End - £20k Salary underspend due to vacant posts (after allowing for agency cover)											3.2
<b>Premises Related Expenditure</b>											
Year End - £21k Gas saving based on previous years savings and no major back dated meter reading queries. £2k Electricity underspend due to lower than expecting use in summer months, (£5k) overspend on cleaning and caretaking							18			18	
Year End - £11k Gas saving based on previous years savings and no major back dated meter reading queries. £8k Electricity underspend due to lower than expecting use in summer months											
<b>Transport Related Expenditure</b>							(3)			(3)	
<b>Supplies &amp; Services</b>											3.3
£13k Piper alarm underspend, (£6k) Equipment purchases overspend, £4k Equipment maintenance underspend, £2k furniture purchases underspend, £2k Printing and stationery underspend, £1k other miscellaneous underspend							16			16	
£12k Piper alarm underspend to be returned to reserves											
<b>Central &amp; Admin Expenses</b>											
Timing - (£15k) Minor Variances which should be fully recharged by year end							(7)			(7)	3.4
<b>Revenue Income</b>											
(£12k) - Sheltered Scheme Service Charge income lower than expected. This is due to changes on some vacant properties expected and not being received, (£10k) under receipt on lifeline income, £12k fees & charges additional income, £2k additional income on hire fees							(8)			(8)	3.5
						<b>0</b>	<b>17</b>			<b>17</b>	

HOUSING REPAIRS ACCOUNT	2015/16 LATEST BUDGET £	2015/16 BUDGET to March £	2015/16 ACTUAL to March £	VARIANCE to March £	F'CASTED OUTTURN £	F'CASTED VARIATION YEAR END £	REF
<b>Administration</b>							
Employee Costs	363,184	363,184	365,159	(1,975)	365,159		
Transport Related Expenditure	7,250	7,250	4,195	3,055	4,195		
Supplies & Services	128,763	128,763	99,138	29,625	99,138	30,000	1
Central Administrative Expenses	261,850	261,850	255,023	6,827	255,023	7,000	2
<b>Total Housing Repairs Administration</b>	<b>761,047</b>	<b>761,047</b>	<b>723,515</b>	<b>37,532</b>	<b>723,515</b>	<b>37,000</b>	
<b>Programmed Repairs</b> ("Major Works" e.g. Central Heating Service)	560,230	560,230	537,146	23,084	537,146	23,000	3
<b>Responsive Repairs</b>	<b>1,202,655</b>	<b>1,202,655</b>	<b>1,206,543</b>	<b>(3,888)</b>	1,206,543		
<b>GROSS EXPENDITURE</b>	<b>2,523,932</b>	<b>2,523,932</b>	<b>2,467,204</b>	<b>56,728</b>	<b>2,467,204</b>	<b>60,000</b>	
Contribution from HRA	(3,192,165)	(3,192,165)	(3,192,165)	-	(3,192,165)	-	
Other Income	(4,063)	(4,063)	(7,183)	3,120	(7,183)		
Accumulated Absences	-	-	-	-	-	-	
<b>TOTAL INCOME</b>	<b>(3,196,228)</b>	<b>(3,196,228)</b>	<b>(3,199,348)</b>	<b>3,120</b>	<b>(3,199,348)</b>	-	
Contribution to HRA Reserves	778,000	778,000	778,000	-	778,000	-	
<b>NET EXPENDITURE</b>	<b>105,704</b>	<b>105,704</b>	<b>45,856</b>	<b>59,848</b>	<b>45,856</b>	<b>60,000</b>	

**Variances**

	VARIANCE £000's	Outturn
1 Consultancy Fees. Health and Safety assessments not required in year	10	10
Legal service budget not required	18	18
Other Minor variances	2	2
	30	30
2 Saving on office recharges and ICT recharges	7	7
	7	7
3 Painting works to be carried forward	27	27
Minor variations	-4	-4
	23	23
	60	60

**Capital Programme Summary**  
**31st March 2016**

<b>Description</b>	<b>Latest Budget £</b>	<b>Budget to Date £</b>	<b>Actual £</b>	<b>Variance £</b>
<b>General Fund</b>				
Community Direction	14,480,163	14,480,163	13,062,808	1,417,355
Business, Contract and Streetscene Services	533,817	533,817	444,385	89,432
Corporate Direction	6,321,132	6,321,132	5,012,671	1,308,461
<b>#R </b>	<b>21,335,112</b>	<b>21,335,112</b>	<b>18,519,864</b>	<b>2,815,248</b>
<b>HRA</b>	<b>5,739,310</b>	<b>5,739,310</b>	<b>4,554,962</b>	<b>1,184,348</b>
<b>Grand Total</b>	<b>27,074,422</b>	<b>27,074,422</b>	<b>23,074,826</b>	<b>3,999,596</b>



31st March 2016  
Corporate Direction

Cod e	Description	Latest Budget	Budget to Date	Actual £	Variance £	
ssd	Financial Systems	4,350	4,350	5,546	(1,196)	
spv	Asset Management Enhancement Works	33,699	33,699	18,757	14,942	Expenditure has been committed.
spk	Council Office Relocation	0	0	0	0	Previous year accrual outstanding
sqe	Leisure Centre Demolition	106,890	106,890	8,714	98,176	Site Investigations being completed. Demolition due to commence in Summer 2016/17
spq	Depot Demolition	0	0	0	0	
srf	Hinckley Hub - Stamp Duty				0	
		<b>144,939</b>	<b>144,939</b>	<b>33,017</b>	<b>111,922</b>	
ssa	General Renewal -Extensions	14,840	14,840	14,026	814	Previous year accrual outstanding
ssp	Channel Shift	20,000	20,000	20,884	(884)	
ssq	Channel Shift - My Account	442,500	442,500	325,705	116,795	Expenditure has been committed. Project to be completed in 2016/17
ssr	Channel Shift -Data Centre Consolidation	98,500	98,500	75,644	22,856	Expenditure has been committed. Project to be completed in 2016/17
sss	Channel Shift - Virtual Desktop	153,000	153,000	102,310	50,690	Expenditure has been committed. Project to be completed in 2016/17
ssx	Rolling Server Review	40,000	40,000	0	40,000	
		<b>768,840</b>	<b>768,840</b>	<b>538,569</b>	<b>230,271</b>	
	Mobile Web	0	0	22,426	(22,426)	Ongoing Steria Web Development support. Supplementary budget to be requested
sun						
sut	Crescent Development	4,500,000	4,500,000	4,060,000	440,000	Contract Payment
suv	Block C Fit Out	121,353	121,353	121,353	(0)	
suw	E Budget	22,000	22,000	0	22,000	Expenditure has been committed.
rbg	hardware	114,000	114,000	8,784	105,217	Procurement delayed due to Channel Shift Project.
suy	Crescent - Block C3/ C4/ C5	100,000	100,000	85,397	14,603	Capital Incentive payments to be carried fwd.
suz	Crescent Capital Incentive	550,000	550,000	143,125	406,875	Capital Incentive payments to be carried fwd.
sux	Software Upgrade - Windows				0	Budget will no longer be required in year
		<b>5,407,353</b>	<b>5,407,353</b>	<b>4,441,085</b>	<b>966,268</b>	
		<b>6,321,132</b>	<b>6,321,132</b>	<b>5,012,671</b>	<b>1,308,461</b>	

31st March 2016  
Community Direction

Code	Description	Latest Budget £	Budget to Date	Actual £	Variance £	
rdi	Leisure Centre	11,132,480	11,132,480	10,914,135	218,345	Balance to be carried fwd. Final works completed in May 16
reu	Replacement Polling Booths - Elec	19,200	19,200	0	19,200	Budget to be carried fwd.
riv	CCTV	72,000	72,000	0	72,000	Works committed to be completed in 2016/17
rbv	New Squash Facility	201,718	201,718	186,853	14,865	Awaiting final invoices for works
roa	Major Works Grants	231,172	231,172	179,029	52,143	Budget committed balance to be carried fwd.
roj	Private Sector Leasing	120,000	120,000	(5,865)	125,865	The external funding for this type of work has ceased so there will be no spend.
rob	Disabled Facilities Grant	563,433	563,433	422,900	140,533	Works committed. Actual payments are made once 3rd party works are completed and checked
roh	Minor Works Grants	5,000	5,000	5,943	-943	
roe	Green Deal Fuel Poverty	57,582	57,582	0	57,582	External funding works to be carried forward
rof	Green Deal Capital Fund	10,408	10,408	13,276	-2,868	
		<b>12,412,993</b>	<b>12,412,993</b>	<b>11,716,271</b>	<b>696,722</b>	
rkt	Resurfacing Car Parks	17,000	17,000	16,635	365	
rkf	Rural Broadband	58,000	58,000	58,820	(820)	Reprofile of budget required
rjc	<b>Borough Improvements</b>	<b>80,010</b>	<b>80,010</b>	<b>43,329</b>	<b>36,681</b>	<b>Budget committed . Tot be completed in 2016/17</b>
rjq	Shop Front Improvements Barwell	6,698	6,698	0	6,698	
rjz	Station Road Public Realm	20,593	20,593	20,515	78	
rol	Noise Monitoring	8,182	8,182	8,182	(0)	
sus	Public Realm	339,687	339,687	356,938	(17,251)	
	RGF schemes	1,537,000	1,537,000	842,118	694,882	To be funded from unapplied earmarked grants. Budget to be reprofiled. Balance of works for infrastructure improvements to be completed in 2016/17
		<b>2,067,170</b>	<b>2,067,170</b>	<b>1,346,537</b>	<b>720,633</b>	
	Crescent Development					
	Grand Total	<b>14,480,163</b>	<b>14,480,163</b>	<b>13,062,808</b>	<b>1,417,355</b>	
	<b>Streetscene Services</b>					
sqf	Argents Mead Phase 1 Upgrade	110,000	110,000	50,338	59,662	Works to be completed after Leisure Centre opening. Tenders due in June
rbc	Burbage Common	2,184	2,184	683	1,501	
rbl	Preston Road	65,000	65,000	59,997	5,003	Project may run into 2016/17
rbn	Gowrie Close	2,724	2,724	2,187	538	
rbo	Stoneygate Estate	15,374	15,374	15,264	110	
rbq	Queens Park	57,725	57,725	44,807	12,918	Project may run into 2016/17
rbs	Battling Brook	4,185	4,185	4,585	(400)	
rbw	Burbage Woods Improvements	1,069	1,069	1,069	0	
rbx	Richmond Park	5,000	5,000	5,000	(0)	
ran	Memorial Safety Programme	7,130	7,130	2,425	4,705	
rfn	Parks : Major Works	31,986	31,986	29,403	2,583	
rgg	Parish & Community Initiatives	76,230	76,230	70,736	5,494	Awaiting confirmations from parishes. £73k committed balance will be a saving
		0	0	15,495	(15,495)	Budgeted in 16/17 . Budget for 16/17 will be reduced as part of the outturn process
rgo	Hinckley Community Initiative Func					
rce	Recycling Containers	136,590	136,590	137,396	(806)	Budget committed
sva	Granville Road Play Improvements	18,620	18,620	5,000	13,620	Project commenced Outstanding works to be completed by July
		<b>533,817</b>	<b>533,817</b>	<b>444,385</b>	<b>89,432</b>	

31st March 2016  
HRA Capital 2015

	Description	Total Budget	Budget to Date £	Actual £	Variance £
	Major Voids	797,682	797,682	839,723	(42,041)
	Programmed Repairs	340,780	340,780	484,544	(143,764)
saa	Adaptation Of HRA Dwellings-Social Serv	416,440	416,440	461,974	(45,534)
sai	Windows : Single to Double Glazing	200,000	200,000	201,232	(1,232)
sak	Re-Roofing	107,603	107,603	65,725	41,878
sbh	Kitchen Upgrades	562,447	562,447	556,993	5,454
sbw	Boiler Replacement	558,000	558,000	558,647	(647)
sbx	Low Maintenance Doors	32,000	32,000	35,158	(3,158)
sve	Conversion to flats	66,000	66,000	0	66,000
sum	Housing Repairs Software System	50,375	50,375	35,742	14,633
sah	Electrical Works and Testing	628,781	628,781	466,673	162,108
sup	Sheltered Scheme Enhancements	102,200	102,200	30,232	71,968
suq	Enhancement Works - New Kitchen/Bathroom	251,540	251,540	248,676	2,864
sas	Housing Asset Management System (AMS)	40,800	40,800	36,951	3,849
sap	Orchard System Upgrade	3,925	3,925	1,913	2,012
sur	Affordable Housing	1,580,737	1,580,737	530,779	1,049,958
		<b>5,739,310</b>	<b>5,739,310</b>	<b>4,554,962</b>	<b>1,184,348</b>

After allowing for work in progress and recharges for overhead recovery there was overall position of an overspend of £100k. This was primary due to additional firedoor works and an under recovery of overheads which have to be charged to schemes.

New contract in place and work has now been rescheduled. £150k Budget to be carried fwd. £30k committed to date. Balance to be carried forward

Budget to be carried fwd. Southfield Rd scheme payments to be made in 2016/17. Planning application for Martinshaw Lane in progress

This page is intentionally left blank



Hinckley & Bosworth  
Borough Council

*A Borough to be proud of*

# Overview and Scrutiny Work Programme 2016-2017

**JUNE 2016**

## FINANCE & PERFORMANCE SCRUTINY

Date	Issue	Reason	Outcomes	Lead Officer	Supports corporate aims
20 June 2016	Performance & Risk end of year report 2015/16	To scrutinise performance and improvement	Identify improvements	Cal Bellavia	All
20 June 2016	Tenant Evaluation Team review projects	To seek comment on review projects	Involved and empowered tenants	Clive Taylor	1, 2, 4
20 June 2016	Revenue & capital outturn 4 <sup>th</sup> quarter 2015/16	Monitor budgets and capital programme	Ensure effective use of resources	Ashley Wilson	All
25 July 2016	Revenue & capital outturn, 1 <sup>st</sup> quarter	Monitor budgets and capital programme	Ensure effective use of resources	Ashley Wilson	All
25 July 2016	Performance & risk update, 1 <sup>st</sup> quarter	To monitor performance in-year	Identify improvements	Cal Bellavia	All
25 July 2016	Aged debts, 1 <sup>st</sup> quarter	Monitor levels of debt	Ensure recovery processes are robust	Ashley Wilson	4
25 July 2016	Business rates retention, 1 <sup>st</sup> quarter	Monitor levels of retention and pooling arrangements	Ensure appropriate arrangements and value for money	Ashley Wilson	4
25 July 2016	Treasury management annual report 2015/16	Inform of treasury management activity	Ensure compliance with policy	Ashley Wilson	4
19 September 2016	Treasury management, 1 <sup>st</sup> quarter	Inform of treasury management activity	Ensure compliance with policy	Ashley Wilson	4
21 November 2016	Revenue & capital outturn, 2 <sup>nd</sup> quarter	Monitor budgets and capital programme	Ensure effective use of resources	Ashley Wilson	All
21 November 2016	Performance & risk update, 2 <sup>nd</sup> quarter	To monitor performance in-year	Identify improvements	Cal Bellavia	All
21 November 2016	Aged debts, 2 <sup>nd</sup> quarter	Monitor levels of debt	Ensure recovery processes are robust	Ashley Wilson	4
21 November 2016	Business rates retention, 2 <sup>nd</sup> quarter	Monitor levels of retention and pooling arrangements	Ensure appropriate arrangements and value for money	Ashley Wilson	4

<b>Date</b>	<b>Issue</b>	<b>Reason</b>	<b>Outcomes</b>	<b>Lead Officer</b>	<b>Supports corporate aims</b>
21 November 2016	Treasury management, 2 <sup>nd</sup> quarter	Inform of treasury management activity	Ensure compliance with policy	Ashley Wilson	4
30 January 2017	Budget (joint with Scrutiny Commission)	To scrutinise budget proposals prior to Council decision	Ensure value for money		4
3 April 2017	Revenue & capital outturn, 3 <sup>rd</sup> quarter	Monitor budgets and capital programme	Ensure effective use of resources	Ashley Wilson	All
3 April 2017	Aged debts, 3 <sup>rd</sup> quarter	Monitor levels of debt	Ensure recovery processes are robust	Ashley Wilson	4
3 April 2017	Business rates retention, 3 <sup>rd</sup> quarter	Monitor levels of retention and pooling arrangements	Ensure appropriate arrangements and value for money	Ashley Wilson	4
3 April 2017	Treasury management, 3 <sup>rd</sup> quarter	Inform of treasury management activity	Ensure compliance with policy	Ashley Wilson	4
3 April 2017	Performance & risk, 3 <sup>rd</sup> quarter	To monitor performance in-year	Identify improvements	Cal Bellavia	All

To programme

Frontline Service reviews

Key to corporate aims

- 1 – creating a vibrant place to work and live
- 2 – empowering communities
- 3 – supporting individuals
- 4 – providing value for money and pro-active services

This page is intentionally left blank